

*TIFA*

*FEBRUARY 15, 2018*

# *AGENDA*

**TIFA LLC MEETING AGENDA**  
**February 15, 2018**  
**11:30 a.m.**  
**MEETING LOCATION**  
**CITY OF TITUSVILLE**  
**WATER RESOURCES**  
**2836 GARDEN STREET – TITUSVILLE, FLORIDA**

**Roll Call**

**Action Items**

- I. Approval of the Minutes of the TIFA LLC Meeting of January 19, 2018  
(Presenter: James Perry)

**Financial Items and Reports**

- II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: James Perry)

**Staff Reports / Informational Items**

- III. Well WR-8 Restoration Status (Presenters: Sean Stauffer)
- IV. Update on Rail Trail Project (Presenter: Andy Jantzer)
- V. Area IV Update (Presenter: Sean Stauffer)

**Other Business**

**Public Comment**

**Next Scheduled Meeting**

**Open Items**

**Adjournment**

*FIRST ORDER OF BUSINESS*

Date: February 15, 2018

To: TIFA LLC Management Committee

From: Sarah Sweeting, GMS, LLC

Subject: Approval of Minutes – January 19, 2018 TIFA LLC Meeting

**Summary Explanation & Background:** The draft minutes of the January 19, 2018 TIFA LLC meeting were previously circulated for review. The minutes of the TIFA LLC meeting are presented for review and approval. Since the draft minutes were circulated, on January 29, 2018, comments were received from the City of Titusville and Farnton Water Resources / Miami Corporation confirmed they had no additional comments. No other comments have been received.

**Source of Funds:** This action requires no funds.

Minutes of TIFA LLC Meeting  
January 19, 2018  
11:30 a.m.  
City of Titusville Water Resources  
Mourning Dove Water Plant  
2836 Garden Street  
Titusville, Florida 32796

Persons in Attendance

Mike Brown, Miami Corporation, TIFA Management Committee Member  
Jim Ball, City of Titusville, TIFA Management Committee Member  
Sean Stauffer, City of Titusville, Water Resources Director  
Richard Broome, City of Titusville, City Attorney  
Andrew Jantzer, City of Titusville, Water Resources Deputy Director  
Anna Abreu-Ochoa City of Titusville  
Susan Pattock, Farmton Water Resources (by telephone)  
Helen Hutchens, Farmton Water Resources (by telephone)  
David deNagy, GMS LLC

David deNagy conducted the meeting.

**Action Items**

**I. Approval of the Minutes of the TIFA LLC Meeting of December 21, 2017**

Member Ball moved to approve the minutes of the December 21, 2017 meeting as presented. Member Brown concurred and the motion passed.

**Financial Items and Reports**

**II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: James Perry)**

Member Ball moved to ratify the expenses paid from the operating account and request for reimbursement in the amount of \$11,258.36. Member Brown concurred and the motion passed.

**III. Consideration of Member Distribution (Presenter: Helen Hutchens)**

Member Ball moved to approve member distribution in the total amount of \$300,000 with \$150,000 to each member. Member Brown concurred and the motion passed.

### **Staff Reports/Informational Items**

#### **IV. Well WR-8 Restoration Status (Presenter Sean Stauffer)**

Mr. Stauffer stated, I passed out the two graphs completed by Jim Boyd, one for WR-8 and one for WR-9. Jim has added the flow rates and you can see the flow rate for WR-8 was reduced in December. We are not yet seeing a drop in chlorides since the change in flow rate occurred in mid-December and we only have a few data points at the reduced flows. I included WR-9 so that you can see as we decreased the flows the chlorides decreased. These two wells are located close to each other and we expect them to operate similarly. It is our recommendation to closely monitor WR-8. We are hoping that under the lower flow rates that we will see a leveling off or gradual decline in the chlorides.

The warranty work is scheduled with Felix for Tuesday, January 23, 2018 and I believe they expect to get all the work done on that Tuesday.

#### **V. Update on Rail Trail Project (Presenter: Andy Jantzer)**

Mr. Jantzer stated, there are continued delays by the construction contractor; they had intended to have it paved by now. We did a drive through of the city utilities and found they are still doing preparations for large portions of the project. There is still a final drive-through of what is supposed to be the paved trail scheduled for next Friday, January 26, 2018.

#### **VI. Area IV Update (Presenter: Sean Stauffer)**

### **Other Business**

### **Public Comment**

### **Next Scheduled Meeting**

The next meeting is scheduled for Thursday, February 15, 2018 at 11:30 a.m.

### **Open Items**

## **Adjournment**

Member Brown moved to adjourn the meeting at 11:41 a.m. Member Ball concurred and the meeting adjourned.



*SECOND ORDER OF BUSINESS*

**TIFA LLC  
INVOICE APPROVAL BY MANAGERS**

WHEREAS, the undersigned are the duly appointed and acting Managers of TIFA LLC, which operates pursuant to that certain Limited Liability Company Operating Agreement of TIFA LLC dated May 24, 2010 ("Operating Agreement"); and,

WHEREAS, at a duly called and noticed public meeting of the Managers as indicated below, the undersigned approved the contract and/or authorized the expenditure as indicated below, and further authorized the managers to execute the Invoice Approval by Managers form reflecting such authorized expenditures in order to process payments.

**Previous Authorizations**

<b>TIFA Meeting Date</b>	<b>Approved</b>	<b>Total Contract or Expenditure Authorized</b>
02/15/2018	Imprest Account Reimbursement from Depository Account	See Attached

NOW, THEREFORE, the Managers of TIFA LLC, based upon the previous TIFA authorizations, approve the following payments:

<b>Invoice Description</b>	<b>Total Amount</b>	<b>Pursuant to Previous TIFA Authorization Date</b>	<b>Invoice Payment</b>
Transfer to imprest account at Northern Trust ending *8866	\$5,318.51	02/15/18	To be Paid by TIFA upon this approval

Except as otherwise set forth herein, defined terms shall have the meaning set forth in the Operating Agreement. This Action may be executed in several counterparts, and all counterparts so executed shall constitute one Approval binding on all parties.

IN WITNESS WHEREOF, the undersigned represent and warrant that each is the duly authorized and appointed agent of TIFA LLC.

\_\_\_\_\_  
Mike Brown, Manager

\_\_\_\_\_  
Jim Ball, Manager

Date: \_\_\_\_\_, 2018

Date: \_\_\_\_\_, 2018

**TIFA LLC**  
**Check Detail**

January 12 through February 7, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt - Check	ACH	01/16/2018	Florida Department...		103.00 - Cash- Nort...		-7.99
Bill	27289...	12/31/2017			501.50 - O&M Parts ...	-7.99	7.99
<b>TOTAL</b>						-7.99	7.99
Bill Pmt - Check	1241	02/07/2018	Florida Power & Li...		103.00 - Cash- Nort...		-5,310.52
Bill	1526...	02/01/2018			511.00 - Utilities	-297.43	297.43
Bill	54213...	02/01/2018			511.00 - Utilities	-281.84	281.84
Bill	75317...	02/01/2018			511.00 - Utilities	-458.31	458.31
Bill	18790...	02/01/2018			511.00 - Utilities	-588.37	588.37
Bill	32610...	02/01/2018			511.00 - Utilities	-559.20	559.20
Bill	47893...	02/01/2018			511.00 - Utilities	-433.30	433.30
Bill	54996...	02/01/2018			511.00 - Utilities	-400.49	400.49
Bill	74008...	02/01/2018			511.00 - Utilities	-469.71	469.71
Bill	76646...	02/01/2018			511.00 - Utilities	-423.88	423.88
Bill	09060...	02/01/2018			511.00 - Utilities	-238.07	238.07
Bill	24869...	02/01/2018			511.00 - Utilities	-264.42	264.42
Bill	40983...	02/01/2018			511.00 - Utilities	-243.13	243.13
Bill	62400...	02/01/2018			511.00 - Utilities	-262.65	262.65
Bill	73681...	02/01/2018			511.00 - Utilities	-183.63	183.63
Bill	83665...	02/01/2018			511.00 - Utilities	-206.09	206.09
<b>TOTAL</b>						-5,310.52	5,310.52