

Minutes of TIFA LLC Meeting
May 24, 2018
11:50 a.m.
City of Titusville Water Resources
Mourning Dove Water Plant
2836 Garden Street
Titusville, Florida 32796

Persons in Attendance

Mike Brown, Miami Corporation, TIFA Management Committee Member
Jim Ball, City of Titusville, TIFA Management Committee Member
Sean Stauffer, City of Titusville, Water Resources Director
Andrew Jantzer, City of Titusville, Water Resources Deputy Director
Ana Abreu-Ochoa City of Titusville
David Fuechtman, Farmton Water Resources (by telephone)
Susan Paddock, Farmton Water Resources (by telephone)
Pat Gagliardi, Farmton Water Resources (by telephone)
Helen Hutchens, Farmton Water Resources (by telephone)
Jim Perry, GMS LLC

Jim Perry conducted the meeting.

Roll Call

Mr. Perry called the meeting to order at 11:50 a.m. and called the roll.

Action Items

I. Approval of the Minutes of the TIFA LLC Meeting of April 19, 2018

Member Ball moved to approve the April 19, 2018 meeting minutes. Member Brown concurred and the motion passed.

II. Consideration of Annual Meter Testing Contract

Mr. Stauffer stated, Jim Boyd had reached out to two contractors we work with and both had given very good results. The total contract value is a little over \$2,000 and we approved to move forward with the low bidder and this is more of an informational item and to let the board know that we are going to be taking care of the annual meter calibrations.

Financial Items and Reports

III. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: James Perry)

Member Brown moved to ratify the expenses paid from the operating account and request for reimbursement in the amount of \$17,066.03. Member Ball concurred and the motion passed.

IV Presentation of First Quarter Financial Statements (Presenter: Helen Hutchens)

Member Brown moved to approve the first quarter financial statements as presented by Ms. Hutchens. Member Ball concurred and the motion passed.

V. Consideration of Capital Distribution Notice (Presenter: Helen Hutchens)

Member Brown moved to approve the capital distribution in the amount of a total of \$250,000, \$125,000 to each party. Member Ball concurred and the motion passed.

Staff Reports/Informational Items

VI. Well WR-8 Restoration Status (Presenter Sean Stauffer)

Mr. Stauffer stated, I distributed the latest update to the chloride and flow graphs. Over the past four or five samples the chloride levels still remain high, probably higher than we would like, but they appear to be stabilizing. At this point we take this as good news and it is our recommendation to maintain the flows at the current rate of 126,000 gallons per day and continue to closely monitor WR-8.

VII. Update on Rail Trail Project (Presenter: Andy Jantzer)

Mr. Jantzer stated, the status is pretty much the same as last month. We are in negotiation with parties from the FDOT project to get reimbursement for some of the costs the city incurred for damages to valve boxes and fiber pull boxes. There is a city punch list that has nine pull boxes and fourteen valve boxes that are either damaged or buried.

Other Business

Public Comment

Next Scheduled Meeting

The next meeting will be held June 26, 2018 at 11:00 a.m.

Open Items

Adjournment

Member Ball moved to adjourn the meeting at 12:02 p.m. Member Brown concurred and the meeting adjourned.