

**Minutes of TIFA LLC Meeting**  
**July 17, 2013**  
**2:30 p.m.**  
**City of Titusville Water Resources**  
**2836 Garden Street**  
**Titusville, FL 32796**

**Persons in Attendance:**

Mike Brown, TIFA Management Committee Member  
Dwight Severs, TIFA Management Committee Member  
John Peterson, City of Titusville, Water Resources Manager  
Sean Stauffer, City of Titusville, Water Resources Director  
Richard Broome, Titusville City Attorney  
Susan Pattock, Farmton Water Resources, LLC (by phone)  
Pat Gagliardi, Farmton Water Resources, LLC (by phone)  
James Perry, GMS, Managing Director of North Florida Region

James Perry conducted the meeting.

**Action Items:**

**I. Approval of the Minutes of the TIFA LLC Meeting of June 12, 2013**

James Perry presented the minutes of the June 12, 2013 meeting. Member Severs moved to approve the minutes of the June 12, 2013 meeting. Member Brown concurred and the minutes were approved.

**Financial Items & Reports:**

**II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement**

James Perry presented expenses paid from the operating account and a reimbursement to the operating account in the amount of \$3,077.39. Member Severs moved to ratify the the operating expenses and to approve the operating account reimbursement. Member Brown concurred, the expenses were ratified and the reimbursement was approved.

**III. Reports of Wetland Mitigation Credits & FPL Deposit**

Sean Stauffer presented the wetlands credit agreement with Farmton Mitigation Bank for purchase of 0.9-acre wetland mitigation credits in the amount of \$43,200 for the Area IV wellfield Phase 2 project. Discussion ensued as to whether any conflict exists regarding the wetland mitigation credit purchase by TIFA from the Farmton Mitigation Bank. It was agreed that no such conflict exists. Member Severs moved to approve the wetland mitigation credits with Farmton Mitigation Bank for 0.9 acre in the amount of \$43,200. Member Brown concurred and the mitigation credit purchase was approved.

Sean Stauffer discussed an FP&L deposit of \$7,200 for engineering services for the power supply system for Phase 2 of the well field. Member Brown moved to approve the FP&L deposit for engineering services of \$7,200. Member Severs concurred and the deposit was approved.

**Staff Reports / Informational Items:**

**Other Business**

**IV. Advanced Well Drilling Contract Phase 2 for Consideration**

Sean Stauffer advised the notice of contract award was issued to Advanced Well Drilling. The contractor has submitted compliant certificates of insurance. Member Severs moved to approve the execution of the contract with Advanced Well Drilling for Phase 2. Member Brown concurred and the execution of the contract was approved.

Sean Stauffer presented an update as follows: Phase 2 well outfitting and pipeline plans and specifications are being finalized before submission to FDEP for construction permits. CPH continues working with the Army Corp. of Engineers on permitting. The single RAI that was received from FDEP for ERP permitting will be satisfied with the actions taken today (approval of wetland mitigation credit purchase). Once the submission to FDEP for the construction permit takes place and the Army Corp. of Engineers permitting takes place the project will go out for bid.

**Public Comment:**

None

**Next Scheduled Meeting:**

A tentative meeting is scheduled for August 21, 2013 at 2:30 p.m. at City of Titusville, Water Resources, 2836 Garden Street, Titusville, Florida

**Open Items:**

With regard to the issuance of TIFA LLC credit cards to certain Water Resources personnel as previously authorized, Pat Gagliardi discussed Northern Trust Bank's requirements that one individual be listed as the business owner with the business owner required to hold a credit card on the account. Member Brown moved to approve Member Dwight Severs as Business Owner to receive a credit card with Member Mike Brown listed as an authorized representative. With the understanding that the Business Owner credit card would be held at 2836 Garden Street, Member Severs concurred and the designations were approved.

**Adjournment:**

Member Brown moved to adjourn the meeting at 2:55 p.m. Member Severs concurred and the meeting was adjourned.