

TIFA

SEPTEMBER 27, 2018

AGENDA

TIFA LLC MEETING AGENDA
September 27, 2018
11:00 a.m.
MEETING LOCATION
CITY OF TITUSVILLE
WATER RESOURCES
2836 GARDEN STREET – TITUSVILLE, FLORIDA

Roll Call

Action Items

- I. Approval of the Minutes of the TIFA LLC Meeting of August 23, 2018
(Presenter: James Perry)

Financial Items and Reports

- II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: James Perry)

Staff Reports / Informational Items

- III. Farmton Consumptive Use Permit (CUP) (Presenter: David Fuechtman)
- IV. Well WR-8 Restoration Status (Presenter: Sean Stauffer)
- V. Update on Rail Trail Project (Presenter: Andy Jantzer)
- VI. Report on Titusville Population and Growth Projections (Presenter: Sean Stauffer)

Other Business

Public Comment

Next Scheduled Meeting

Open Items

Adjournment

Date: September 27, 2018

To: TIFA LLC Management Committee

From: Sarah Sweeting, GMS, LLC

Subject: Approval of Minutes – August 23, 2018 TIFA LLC Meeting

Summary Explanation & Background: The draft minutes of the August 23, 2018 TIFA LLC meeting were previously circulated for review. The minutes of the TIFA LLC meeting are presented for review and approval. Since the draft minutes were circulated, on September 13, 2018, comments were received from the City of Titusville and on September 17, 2018, Farmton Water Resources / Miami Corporation confirmed they had no additional comments. No other comments have been received.

Source of Funds: This action requires no funds.

FIRST ORDER OF BUSINESS

Minutes of TIFA LLC Meeting
August 23, 2018
11:00 a.m.
City of Titusville Water Resources
Mourning Dove Water Plant
2836 Garden Street
Titusville, Florida 32796

Persons in Attendance

Mike Brown, Miami Corporation, TIFA Management Committee Member
Jim Ball, City of Titusville, TIFA Management Committee Member
Sean Stauffer, City of Titusville, Water Resources Director
Chelsea Farel, City of Titusville, City Attorney
Andrew Jantzer, City of Titusville, Water Resources Deputy Director
Gene DeMayo, City of Titusville
Anna Abreu-Ochoa City of Titusville
David Fuechtman, Farmton Water Resources (by telephone)
Susan Pattock, Farmton Water Resources (by telephone)
Pat Gagliardi, Farmton Water Resources (by telephone)
Helen Hutchens, Farmton Water Resources (by telephone)
Jim Perry, GMS LLC

Jim Perry conducted the meeting.

Roll Call

Action Items

I. Approval of the Minutes of the TIFA LLC Meeting of July 26, 2018

Member Ball moved to approve the July 26, 2018 meeting minutes as presented. Member Brown concurred and the motion passed.

Financial Items and Reports

II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: James Perry)

Member Ball moved to ratify the expenses paid from the operating account and request for reimbursement in the amount of \$6,625.34. Member Brown concurred and the motion passed.

III Presentation of Second Quarter Financial Statements (Presenter: Helen Hutchens)

Member Ball moved to accept the second quarter financial statements. Member Brown concurred and the motion passed.

IV. Consideration of Capital Distribution Notice (Presenter: Helen Hutchens)

Member Ball moved to approve the capital distribution in the amount of \$240,000. Member Brown concurred and the motion passed.

Staff Reports/Informational Items

V. Farmton Consumptive Use Permit (CUP) (Presenter: David Fuechtman)

Mr. Fuechtman stated, the last time this item was on the agenda Jim Boyd gave a lot of background information and detail regarding the CUP and at this time we were waiting for the West Volusia Consortium or any of the individual cities in the Consortium to want to move forward with us. We are still waiting for that to happen.

VI. Well WR-8 Restoration Status (Presenter Sean Stauffer)

Mr. Stauffer stated, the latest data we have from WR-8 is from August and data points from August 3rd with chlorides of 108, August 7th chlorides of 106 and August 10th we recorded chlorides at 103. If you compare that to the minutes from last month's meeting we are still in the same neighborhood as far as chlorides go and that is anywhere from 100 to 110. We continue to look at it closely, the general consensus from staff is we are not happy where the chlorides are but at least they appear to be stable. The general guidance is to continue to closely monitor and if there are any changes from the current situation we would come back and propose some remedial actions.

VII. Update on Rail Trail Project (Presenter: Andy Jantzer)

Mr. Jantzer stated, there is no status change from the last meeting as far as we had two items that were on delay. We are finalizing the city punch list for the construction that is in place and that is being pushed until water levels recede a little bit. The other item is working out with the county and DEP as-built easement adjustments for the entire corridor. That is going through a

slow process because of the involvement of several agencies in the approval process but basically we are requesting some easement changes in 15 locations so we have all the easement paperwork match the actual as-built constructed locations of all the water main facilities.

VIII. Report on Titusville Population and Growth Projections (Presenter: Andy Jantzer)

Mr. Jantzer reviewed in detail the exhibit on population growth that covered from 2015 projected out to 2040 that included, water demand projections, water system capacity, historical water loadings and projected water loadings.

Other Business

Public Comment

Next Scheduled Meeting

The next meeting will be held September 27, 2018 at 11:00 a.m.

Open Items

Adjournment

Member Ball moved to adjourn the meeting at 11:38 a.m. Member Brown concurred and the meeting adjourned.

SECOND ORDER OF BUSINESS

**TIFA LLC
INVOICE APPROVAL BY MANAGERS**

WHEREAS, the undersigned are the duly appointed and acting Managers of TIFA LLC, which operates pursuant to that certain Limited Liability Company Operating Agreement of TIFA LLC dated May 24, 2010 ("Operating Agreement"); and,

WHEREAS, at a duly called and noticed public meeting of the Managers as indicated below, the undersigned approved the contract and/or authorized the expenditure as indicated below, and further authorized the managers to execute the Invoice Approval by Managers form reflecting such authorized expenditures in order to process payments.

Previous Authorizations

TIFA Meeting Date	Approved	Total Contract or Expenditure Authorized
09/27/2018	Imprest Account Reimbursement from Depository Account	See Attached

NOW, THEREFORE, the Managers of TIFA LLC, based upon the previous TIFA authorizations, approve the following payments:

Invoice Description	Total Amount	Pursuant to Previous TIFA Authorization Date	Invoice Payment
Transfer to imprest account at Northern Trust ending *8866	\$16,144.57	09/27/18	To be Paid by TIFA upon this approval

Except as otherwise set forth herein, defined terms shall have the meaning set forth in the Operating Agreement. This Action may be executed in several counterparts, and all counterparts so executed shall constitute one Approval binding on all parties.

IN WITNESS WHEREOF, the undersigned represent and warrant that each is the duly authorized and appointed agent of TIFA LLC.

Mike Brown, Manager

Jim Ball, Manager

Date: _____, 2018

Date: _____, 2018

TIFA LLC
Check Detail

August 16 through September 18, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	Wire	08/24/2018	Cardmember Service		103.00 · Cash- Nort...		-5,411.17
TOTAL					203.50 · Northern Tr...	-5,411.17	5,411.17
Bill Pmt -Check	1265	09/03/2018	AWK Industries Inc		103.00 · Cash- Nort...		-2,235.00
Bill	18-276	07/03/2018			501.50 · O&M Parts ...	-2,235.00	2,235.00
TOTAL						-2,235.00	2,235.00
Bill Pmt -Check	1266	09/17/2018	Florida Power & Li...		103.00 · Cash- Nort...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1267	09/18/2018	Florida Power & Li...		103.00 · Cash- Nort...		-5,088.34
Bill	09060...	09/01/2018			511.00 · Utilities	-253.11	253.11
Bill	24869...	09/01/2018			511.00 · Utilities	-275.50	275.50
Bill	40983...	09/01/2018			511.00 · Utilities	-252.35	252.35
Bill	62400...	09/01/2018			511.00 · Utilities	-259.51	259.51
Bill	73681...	09/01/2018			511.00 · Utilities	-258.77	258.77
Bill	83665...	09/01/2018			511.00 · Utilities	-243.42	243.42
Bill	18790...	09/01/2018			511.00 · Utilities	-671.35	671.35
Bill	32610...	09/01/2018			511.00 · Utilities	-634.97	634.97
Bill	47893...	09/01/2018			511.00 · Utilities	-480.29	480.29
Bill	54996...	09/01/2018			511.00 · Utilities	-234.99	234.99
Bill	74008...	09/01/2018			511.00 · Utilities	-513.21	513.21
Bill	76646...	09/01/2018			511.00 · Utilities	-371.76	371.76
Bill	11526...	09/01/2018			511.00 · Utilities	-34.31	34.31
Bill	54213...	09/01/2018			511.00 · Utilities	-120.68	120.68
Bill	75317...	09/01/2018			511.00 · Utilities	-484.12	484.12
TOTAL						-5,088.34	5,088.34
Check	1268	09/18/2018	Cardmember Service		103.00 · Cash- Nort...		-3,410.06
TOTAL					203.50 · Northern Tr...	-3,410.06	3,410.06
						-3,410.06	3,410.06