

TIFA

OCTOBER 25, 2018

AGENDA

TIFA LLC MEETING AGENDA
October 25, 2018
11:00 a.m.
MEETING LOCATION
CITY OF TITUSVILLE
WATER RESOURCES
2836 GARDEN STREET – TITUSVILLE, FLORIDA

Roll Call

Action Items

- I. Approval of the Minutes of the TIFA LLC Meeting of September 27, 2018
(Presenter: James Perry)

Financial Items and Reports

- II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: James Perry)

Staff Reports / Informational Items

- III. Well WR-8 Restoration Status (Presenter: Sean Stauffer)
- IV. Update on Rail Trail Project (Presenter: Andy Jantzer)

Other Business

Public Comment

Next Scheduled Meeting

Open Items

Adjournment

FIRST ORDER OF BUSINESS

Date: October 25, 2018

To: TIFA LLC Management Committee

From: Sarah Sweeting, GMS, LLC

Subject: Approval of Minutes – September 27, 2018 TIFA LLC Meeting

Summary Explanation & Background: The draft minutes of the September 27, 2018 TIFA LLC meeting were previously circulated for review. The minutes of the TIFA LLC meeting are presented for review and approval. Since the draft minutes were circulated, on October 4, 2018, the City of Titusville confirmed they did not have any changes and on October 22, 2018, Farmton Water Resources / Miami Corporation confirmed they had no additional comments. No other comments have been received.

Source of Funds: This action requires no funds.

Minutes of TIFA LLC Meeting
September 27, 2018
11:00 a.m.
City of Titusville Water Resources
Mourning Dove Water Plant
2836 Garden Street
Titusville, Florida 32796

Persons in Attendance

Mike Brown, Miami Corporation, TIFA Management Committee Member
Jim Ball, City of Titusville, TIFA Management Committee Member
Gene DeMayo, City of Titusville, Water Resources Manager
Sean Stauffer, City of Titusville, Water Resources Director
Andrew Jantzer, City of Titusville, Water Resources Deputy Director
Richard Broome, City of Titusville, City Attorney
Anna Abreu-Ochoa City of Titusville
Susan Pattock, Farmton Water Resources (by telephone)
Pat Gagliardi, Farmton Water Resources (by telephone)
Helen Hutchens, Farmton Water Resources (by telephone)
Jim Perry, GMS LLC

Jim Perry conducted the meeting.

Roll Call

Action Items

I. Approval of the Minutes of the TIFA LLC Meeting of August 23, 2018 (Presenter: James Perry)

Member Brown moved to approve the August 23, 2018 meeting minutes as presented. Member Ball concurred and the motion passed.

Financial Items and Reports

II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: James Perry)

Member Ball moved to ratify the expenses paid from the operating account and request for reimbursement in the amount of \$16,144.57. Member Brown concurred and the motion passed.

Staff Reports/Informational Items

III. Well WR-8 Restoration Status (Presenter Sean Stauffer)

Mr. Stauffer stated, the latest chloride data from August 14th to September 14th have ranged from 96 to 103 and that is about the same as reported at the last meeting. Staff's recommendation is to closely watch the well and we are cautiously optimistic that it has stabilized.

IV. Update on Rail Trail Project (Presenter: Andy Jantzer)

Mr. Jantzer stated, at the last update we were on hold doing the final city punch list work until the water levels dropped. They are receding and I am using one of our wetland monitoring well sites as an indicator for that to start work on the punch list. We will be doing restoration and raising some of the buried pull boxes in addition to doing the final property corner pin placement on the monitoring well that we are looking at the water levels. When the water level looks like it is walkable on that site we will finish up the few punch list items.

Other Business

Public Comment

Next Scheduled Meeting

The next scheduled meeting will be October 25, 2018 at 11:00 a.m.

Open Items

Adjournment

Member Brown moved to adjourn the meeting at 11:05 a.m. Member Ball concurred and the meeting adjourned.

SECOND ORDER OF BUSINESS

**TIFA LLC
INVOICE APPROVAL BY MANAGERS**

WHEREAS, the undersigned are the duly appointed and acting Managers of TIFA LLC, which operates pursuant to that certain Limited Liability Company Operating Agreement of TIFA LLC dated May 24, 2010 ("Operating Agreement"); and,

WHEREAS, at a duly called and noticed public meeting of the Managers as indicated below, the undersigned approved the contract and/or authorized the expenditure as indicated below, and further authorized the managers to execute the Invoice Approval by Managers form reflecting such authorized expenditures in order to process payments.

Previous Authorizations

TIFA Meeting Date	Approved	Total Contract or Expenditure Authorized
10/25/2018	Imprest Account Reimbursement from Depository Account	See Attached

NOW, THEREFORE, the Managers of TIFA LLC, based upon the previous TIFA authorizations, approve the following payments:

Invoice Description	Total Amount	Pursuant to Previous TIFA Authorization Date	Invoice Payment
Transfer to imprest account at Northern Trust ending *8866	\$12,434.64	10/25/18	To be Paid by TIFA upon this approval

Except as otherwise set forth herein, defined terms shall have the meaning set forth in the Operating Agreement. This Action may be executed in several counterparts, and all counterparts so executed shall constitute one Approval binding on all parties.

IN WITNESS WHEREOF, the undersigned represent and warrant that each is the duly authorized and appointed agent of TIFA LLC.

Mike Brown, Manager

Jim Ball, Manager

Date: _____, 2018

Date: _____, 2018

TIFA LLC

Check Detail

September 19 through October 17, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt - Check	1269	09/28/2018	The City of Titusville		103.00 - Cash- Nort...		-3,266.33
Bill	116-2...	08/02/2018			501.00 - O&M Oper...	-186.93	186.93
Bill	106-2...	08/03/2018			501.00 - O&M Oper...	-263.03	263.03
Bill	107-2...	08/07/2018			501.00 - O&M Oper...	-279.95	279.95
Bill	117-2...	08/09/2018			501.00 - O&M Oper...	-144.65	144.65
Bill	108-2...	08/10/2018			501.00 - O&M Oper...	-330.68	330.68
Bill	109-2...	08/14/2018			501.00 - O&M Oper...	-296.86	296.86
Bill	110-2...	08/17/2018			501.00 - O&M Oper...	-263.03	263.03
Bill	111-2...	08/21/2018			501.00 - O&M Oper...	-415.25	415.25
Bill	112-2...	08/24/2018			501.00 - O&M Oper...	-330.68	330.68
Bill	113-2...	08/28/2018			501.00 - O&M Oper...	-313.77	313.77
Bill	114-2...	08/30/2018			501.00 - O&M Oper...	-178.47	178.47
Bill	115-2...	08/31/2018			501.00 - O&M Oper...	-263.03	263.03
TOTAL						-3,266.33	3,266.33
Check	1270	10/17/2018	Cardmember Service		103.00 - Cash- Nort...		-1,445.91
TOTAL					203.50 - Northen Tr...	-1,445.91	1,445.91
Bill Pmt - Check	1271	10/17/2018	Florida Power & Li...		103.00 - Cash- Nort...		-5,729.68
Bill	75317...	10/02/2018			511.00 - Utilities	-495.13	495.13
Bill	54213...	10/02/2018			511.00 - Utilities	-291.05	291.05
Bill	11526...	10/02/2018			511.00 - Utilities	-260.67	260.67
Bill	09060...	10/02/2018			511.00 - Utilities	-257.82	257.82
Bill	24869...	10/02/2018			511.00 - Utilities	-282.23	282.23
Bill	40983...	10/02/2018			511.00 - Utilities	-261.09	261.09
Bill	62400...	10/02/2018			511.00 - Utilities	-263.21	263.21
Bill	73661...	10/02/2018			511.00 - Utilities	-262.02	262.02
Bill	83665...	10/02/2018			511.00 - Utilities	-240.69	240.69
Bill	76646...	10/02/2018			511.00 - Utilities	-477.57	477.57
Bill	74008...	10/02/2018			511.00 - Utilities	-532.54	532.54
Bill	54996...	10/02/2018			511.00 - Utilities	-373.70	373.70
Bill	47893...	10/02/2018			511.00 - Utilities	-448.11	448.11
Bill	32610...	10/02/2018			511.00 - Utilities	-637.69	637.69
Bill	18790...	10/02/2018			511.00 - Utilities	-646.16	646.16
TOTAL						-5,729.68	5,729.68
Bill Pmt - Check	1272	10/15/2018	Miami Corporation		103.00 - Cash- Nort...		-1,992.72

TIFA LLC

Check Detail

September 19 through October 17, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	MC1-2...	07/03/2018			501.50 - O&M Parts ...	-1,992.72	1,992.72
TOTAL						-1,992.72	1,992.72