

**Minutes of TIFA LLC Meeting**  
**October 1, 2012**  
**2:30 p.m.**  
**City of Titusville Water Resources**  
**Mourning Dove Water Plant**  
**2836 Garden Street**  
**Titusville, FL 32796**

**Persons in Attendance:**

Mike Brown, TIFA Management Committee Member  
Dwight Severs, TIFA Management Committee Member  
John Peterson, City of Titusville, Water Resources Manager  
Sean Stauffer, City of Titusville, Water Resources Director  
Richard Broome, City of Titusville City Attorney  
Glenn Storch, Attorney – Representing Miami Corp  
Chris Long, Farnton Water Resources Vice President and Treasurer (by phone)  
Barbra Goering, Farnton Water Resources Vice President and Secretary (by phone)  
Susan Pattock, Miami Corporation Vice President (by phone)  
Pat Gagliardi, Farnton Water Resources Vice President (by phone)  
James Perry, GMS, Managing Agent

James Perry conducted the meeting.

**Action Items:**

**I. Approval of Minutes of TIFA LLC meeting of August 1, 2012 & August 15, 2012**

James Perry presented the draft minutes of the August 1, 2012 meeting and the August 15, 2012 meeting. The minutes were approved with the incorporated changes.

**Financial Items & Reports:**

**II. Request for Reimbursement to Barbra Goering for Payment to Florida Department of State, Division of Corporations**

Member Severs moved to approve the reimbursement to Barbra Goering in the amount of \$5.00 for payment of a certificate of good standing fee to the Florida Department of State, Division of Corporations. Member Brown concurred and the reimbursement was approved.

**Staff Reports / Informational Items:**

**III. Proposed Meter Reading Dates – September 2012 – December 2013**

Jim Perry presented the initial meter readings for the wells and also the meter reading dates for billing purposes. GMS staff will attend the meter readings with City of Titusville Staff on a monthly basis going forward.

#### **IV. Status of Area IV Phase 1 Construction Contract 1 (Presenter – Sean Stauffer)**

Sean Stauffer advised that wells 412 and 413 were started up. Well 412 was started on September 13<sup>th</sup> and well 413 was started on September 14<sup>th</sup>. Well 412 has been operated about 11 hours a day and well 413 has been operated about 12 hours a day. Average flows have been around 140,000 to 160,000 gallons per day from each well.

#### **V. Status of Northern Trust Account Establishment (Presenter – Chris Long)**

Chris Long stated Pat Gagliardi had communicated with John Peterson via email, and the City concurred with the Northern Trust account being opened at the Miami branch. This will provide TIFA LLC with access to treasury management for ACH and reporting. The paperwork for treasury management will be executed as previously approved.

#### **VI. Status of Agreement between TIFA and City for Project Management of Area Wellfield, Phase 2 (Presenter – Sean Stauffer)**

Sean Stauffer stated that Farmton has drafted a project management agreement. The City has reviewed it and provided comments to Farmton on the agreement.

#### **VII. Such Other Business as May Come Before the Management Committee**

Sean Stauffer provided information on Area IV Phase 2. Mr. Stauffer stated the well drilling will proceed first in Phase 2; this will start very quickly with siting of the wells followed by the well drilling. CPH will survey all of the well sites; at the same time CPH will design and permit the pipeline within the Phase 2 wellfield.

Mr. Stauffer advised that an announcement of the startup of wells 412 and 413 was published in the Florida Today.

Mr. Storch stated that he will talk with his client about scheduling a ribbon cutting-type event.

Member Severs moved to ratify the acceptance of the well field documents effective as of September 13, 2012 for wells 412 & 413. Member Brown concurred and the acceptance of the well field documents was ratified.

#### **Public Comment:**

None, no members of the public were present.

The next meeting will be on November 7, 2012 at 2:30 p.m.

Meeting adjourned at 2:47 p.m.