

**TIFA LLC MEETING AGENDA**  
**November 26, 2012**  
**MEETING LOCATION**  
**CITY OF TITUSVILLE**  
**WATER RESOURCES**  
**2836 GARDEN STREET – TITUSVILLE, FLORIDA**

**Roll Call**

**Action Items**

- I. Approval of the Minutes of the TIFA LLC Meeting of October 1, 2012
- II. Acceptance of Conveyance of Wells 408, 409 and 411 (presenter: John Peterson) *This will be distributed under separate cover*

**Financial Items and Reports**

- III. Authorization for Payment of Monthly GMS Management Fee Via Check or ACH (presenter: Pat Gagliardi)
  - Postage & Fed Ex Charges
- IV. Approval of Northern Trust Company Secondary Statement Agreement (presenter: Pat Gagliardi)
- V. Approval of 3<sup>rd</sup> Quarter Financials (presenter: Helen Hutchens)
- VI. Approval of 2012-2013 Budget (presenter: Chris Long) *This will be distributed under separate cover*
- VII. Banking Update (presenter: Pat Gagliardi)
- VIII. Standing Approval of Monthly Electrical Bills from Florida, Power & Light for the Wellfield Meters (presenter: Helen Hutchens)
- IX. Acceptance of the Engagement Letter from Moore Stephens Lovelace for the 2012 Annual Audit and Tax Return Preparation Including the Payment of \$5,000 Deposit for Services (presenter: Helen Hutchens)

**Staff Reports / Informational Items**

- X. Phase I Construction and Operations Update (presenter: Sean Stauffer)
- XI. Update on Transfer of Phase I Electric Power Accounts from the City to TIFA (presenter: Sean Stauffer)

- XII. Status of Phase II Project Management Agreement Between City and TIFA  
(presenter: Sean Stauffer)

**Other Business**

**Public Comment**

**Next Scheduled Meeting**

**Open Items**

- XIII. Discussion of Establishment of Emergency Generator Charge

**Adjournment**