

**Minutes of TIFA LLC Meeting
February 5, 2014
2:30 p.m.
City of Titusville Water Resources
2836 Garden Street
Titusville, FL 32796**

Persons in Attendance:

Mike Brown, TIFA Management Committee Member
Dwight Severs, TIFA Management Committee Member
John Peterson, City of Titusville, Water Resources Manager
Richard Broome, Titusville City Attorney
Chelsea Farrell, Titusville Assistant City Attorney
Sean Stauffer, City of Titusville, Water Resources Director
Lorraine Guise, City of Titusville Water Resources Administrator
Susan Pattock, Farmton Water Resources, LLC (by phone)
Barbara Goering, Farmton Water Resources, LLC (by phone)
Pat Gagliardi, Farmton Water Resources, LLC (by phone)
David Fuechtman, Farmton Water Resources, LLC (by phone)
Helen Hutchens, Miami Corp. (by phone)
Dave deNagy, GMS, Managing Director of North Florida Region

Dave deNagy conducted the meeting.

Action Items:

I. Ratification of Setting the Meeting Date

Dave deNagy advised this meeting was rescheduled from January 29, 2014 to February 5, 2014. Member Severs moved to ratify changing the meeting date from January 29, 2014 to February 5, 2014. Member Brown concurred and the meeting change was ratified.

II. Approval of the Minutes of the TIFA LLC Meetings of November 14, 2013 and the December 18, 2013

Dave DeNagy presented the minutes of the November 14, 2013 meeting and the December 18, 2013 meeting. Member Brown moved to approve the minutes of the TIFA LLC meetings of November 14, 2013 and December 18, 2013. Member Severs concurred and the meeting minutes were approved.

III. Award Bid for Area IV Phase 2 Well Outfitting and Raw Water Main

Sean Stauffer advised that the project engineer (CPH) identified Felix Associates of Florida, Inc. as the low bidder for Area IV Phase 2 well outfitting and raw water main project. Based on a review of their experience, their licensing, as well as a review of their references, CPH is recommending the contract be awarded to Felix Associates of

Florida, Inc. in the amount of \$3,174,022.51. Following discussion of the importance of timely contract performance and project funding, Member Severs moved to approve the award of bid for Area IV Phase 2 well outfitting and raw water main to Felix Associates of Florida, Inc. as recommended. Member Brown concurred and the bid was awarded.

Financial Items & Reports:

IV. Ratification of Expenses Paid from Operating Account and Request for Reimbursement

Dave deNagy presented the expenses paid from the operating account and a request for reimbursement to the account of \$6,335.28. Member Severs moved to ratify the expenses paid from the operating account and request for reimbursement. Member Brown concurred and the expenses and reimbursement were ratified.

Staff Reports / Informational Items:

V. Area IV Phase 2 Update

Sean Stauffer presented an update as follows: The Army Corp. of Engineers permit went through public notice and the permit is expected to be issued in a couple of weeks. Florida Power & Light is close to completion of final design and providing a cost estimate. Once preliminary designs are provided, CPH will finalize sketches and descriptions of electrical and wellfield easements. Payment of the FP&L construction costs will then be initiated. Advanced Well Drilling has fully mobilized onsite this week. The drill rig is up at well site WR-8 and drilling of the pilot hole is expected to start on 2/6/2014.

VI. Update on Well 407 Meter

John Peterson updated the members on issues with the Well 407 meter.

Other Business:

VII. Approve Letter to St. Johns River Water Management District Regarding Modification of CUP 99052

Sean Stauffer requested approval for the Request for Letter Modification to the St. Johns River Water Management District to remove two reporting requirements within permit CUP 99052, asking to delete the requirement for semi-annual reporting of weekly pumping volumes and to delete the requirement for the submittal of Form EN10, (stabilized pumping level conditions and static water levels). Staff has learned these reporting items are no longer required by the District. Member Brown moved to approve the letter to St. Johns River Water Management District regarding modification of CUP 99052. Member Severs concurred and the letter was approved.

Public Comment:

None.

Next Scheduled Meeting:

A tentative meeting is scheduled for March 5, 2014 at 2:30 p.m. at City of Titusville, Water Resources, 2836 Garden Street, Titusville, Florida. A draft audit report and draft tax return are expected to be provided at this meeting.

Open Items:

None.

Adjournment:

Member Severs moved to adjourn the meeting at 3:06 p.m. Member Brown concurred and the meeting was adjourned.