

Minutes of TIFA, LLC Meeting
June 25, 2014
2:30 p.m.
City of Titusville Water Resources
Mourning Dove Water Plant
2836 Garden Street
Titusville, FL 32796

Persons in Attendance:

Mike Brown, TIFA, Management Committee Member
Dwight Severs, TIFA, Management Committee Member
John Peterson, City of Titusville, Water Resources Manager
Sean Stauffer, City of Titusville, Water Resources Director
Richard Broome, Titusville City Attorney
Helen Hutchens, Miami Corporation (by phone)
Barbra Goering, Farmton Water Resources (by phone)
Pat Gagliardi, Farmton Water Resources (by phone)
Dave deNagy, GMS, LLC

Jim Perry conducted the meeting.

Actions Items:

I. Approval of Minutes for TIFA LLC Meetings of April 11, 2014, May 2, 2014 and May 14, 2014

Member Severs advised of additions be made in the first section of the May 14, 2014 meeting. "Member Severs expressed concern about the lack of information provided by Farmton Water Resources to the TIFA board in advance of the recent notification from the St. Johns River Water Management District. Member Severs expressed that as a member of TIFA, he has the fiduciary obligation to protect TIFA CUP and that by reason of the proposed location, well field number 7 and the language in the application we want to make sure that TIFA CUP and the 2.75 mgd was available. Farmton Water Resources provided information that based upon experts advice and assurances, the CUP application would not impact TIFA's CUP and that it was in Farmton's Water Resources interest not to impact the CUP since they were a partner." Member Severs moved to Approve the Minutes for TIFA LLC Meetings of April 11, 2014, May 2, 2014 and May 14, 2014 with amendments to the May 14, 2014 Meeting as stated above. Member Brown concurred and the minutes were approved.

A letter from Devo Engineering was received, which expressed that the proposed Farmton Services wellfield 7 will not affect TIFA's CUP.

II. Approval of Letter to SJRWMD Regarding Relocation of Area IV Phase 2 Well WR-3

Member Severs moved to Approve the Letter to SJRWMD Regarding Relocation of Area IV Phase 2 Well WR-3. Member Brown concurred and the letter was approved.

III. Approval of Letter to SJRWMD Regarding Relocation of Saline Monitor Well SWMW-6

John Peterson discussed the letter to St. Johns River Water Management District regarding the relocation of Saline Wetland Monitoring Well SWMW-6. SWMW-6 was installed in January of 2008 by a consultant to the City and subsequently conveyed by the City to TIFA. In March 2014, a phone call was received from the current property owner stating that it appeared that the well was outside of the right-of-way and on their private property. The City Surveyor confirmed that SWMW-6 was three and a half feet outside the right-of-way. The City has talked with the property owner. The owner did not want to grant an easement. An RFP was prepared to get a consultant and hydrologist to engage a well driller and relocate the well to within the right-of-way and abandon the existing well. Since the City installed SWMW-6 and the City conveyed the well to TIFA, Farmton believes that the solicitation and cost to do this should be the City of Titusville's responsibility. Staff concurred that was a reasonable position and the RFP has been changed to come from the City. The RFP has gone out to hydrology firms. A right-of-way permit from the County will need to be received. Member Severs moved to Approve the Letter to SJRWMD Regarding the Relocation of Saline Wetland Monitoring Well SWMW-6. Member Brown concurred and the letter was approved.

IV. Approval of Second Quarter Capital Contribution

Pat Gagliardi presented the second quarter capital contribution to cover the construction on Phase 2 in the amount of \$228,386.14 to be split evenly between City of Titusville and Farmton Water Resources. Member Severs moved to Approve the Second Quarter Capital Contribution. Member Brown concurred and the contribution was approved.

Financial Items and Reports:

V. Ratification of Expenses Paid from Operating Account and Request for Reimbursement

District Manager deNagy presented the expenses paid from the operating account totaling \$7,567.07 for ratification. Member Brown moved to Ratify the Expenses Paid from the Operating Account and Request for Reimbursement. Member Severs concurred and the expenses were ratified.

Staff Reports / Informational Items:

VI. Area IV Phase 2 Update

Sean Stauffer discussed the area IV Phase 2 update: The drilling project is underway. The casings work has been completed. Wells 4, 8 and 9 have been drilled. The raw water main and outfitting project: The notice to proceed will be issued on July 7th. Member Severs moved to Approve Requiring the Certificates of Insurance be Provided by Felix & Associates & CPH by the July Meeting or will Move to the 2nd Lowest Bidder. Member Brown concurred and the motion passed.

VII. Recommendation Letter from Design Engineer CPH Re: Change Order No. 1 to Advanced Well Drilling Contract

Sean Stauffer presented the letter from Design Engineer CPH in regards to change order number 1 to the Advanced Well Drilling Contract.

VIII. Status of Request for Proposals – Area IV Annual Wetland Monitoring and Reporting Contract

John Peterson discussed three proposals received in response to the RFP for Area IV annual wetland monitoring and reporting contract. TerraBlue submitted the lowest priced proposal. The contract is being reviewed and will be provided at the next meeting.

Other Business:

Member Brown moved to ratify and affirm all the previous actions of the members if the Notice of Meetings were not sent out 10 days in advance of the meeting. Member Severs concurred and the actions were ratified.

Public Comment:

None.

Next Scheduled Meeting:

The next scheduled meeting is July 23, 2014 at 2:30 p.m. at this location.

Open Items:

None.

Adjournment:

Member Severs moved to adjourn the meeting at 3:06 p.m. Member Brown concurred and the meeting was adjourned.