

Minutes of TIFA, LLC Meeting
July 23, 2014
2:30 p.m.
City of Titusville Water Resources
Mourning Dove Water Plant
2836 Garden Street
Titusville, FL 32796

Persons in Attendance:

Mike Brown, TIFA, Management Committee Member
Dwight Severs, TIFA, Management Committee Member

Sean Stauffer, City of Titusville, Water Resources Director
Richard Broome, Titusville City Attorney
Glenn Storch, Miami Corp. Attorney
Helen Hutchens, Miami Corp.(by phone)
Pat Gagliardi, Farmton Water Resources (by phone)
David Fuechtman, Farmton Water Resources (by phone)
Jim Boyd, Boyd Environmental
Jim Perry, GMS, LLC

Jim Perry conducted the meeting.

Glenn Storch and Jim Boyd presented information regarding water supply planning being conducted by Farmton Water Resources LLC in the vicinity of the Interstate 95 and County Road 5A interchange in Brevard County. Due to the remoteness of this location from the TIFA LLC wellfields, the water supply planning for this area envisions a small (approximate 100,000 gpd capacity) system which will be independent from the TIFA LLC system.

Actions Items:

I. Approval of the Minutes of the TIFA, LLC Meeting of June 25, 2014

Jim Perry presented the minutes of the TIFA, LLC meeting of June 25, 2014. Member Severs motioned to approve the minutes of the June 25, 2014 meeting. Member Brown concurred and the minutes were approved.

II. Approval of Agreement with TerraBlue

Sean Stauffer presented the agreement with TerraBlue, in regards to annual wetland monitoring services. Member Severs motioned to approve the agreement with TerraBlue. Member Brown concurred and the agreement was approved contingent upon TerraBlue providing TIFA, LLC releases and proof of insurance.

III. Discussion of Proposals for Audit and Tax Services

- A. Berman Hopkins Wright & Laham**
- B. James Moore & Co.**
- C. Moore Stephens Lovelace**

Jim Perry presented the audit proposals that were received from Berman Hopkins Wright & Laham, James Moore & Co. and Moore Stephens Lovelace. Member Severs motioned to approve proceeding with contacting James Moore & Co. for references & seek additional responses to certain questions in their proposal. Also to proceed with contacting Moore Stephens Lovelace to see if they would match the price provided by James Moore & Co. Member Brown concurred and staff will proceed as directed.

Financial Items and Reports:

IV. Ratification of Expenses Paid from Operating Account and Request for Reimbursement

Jim Perry presented the expenses paid from the operating account totaling \$4,617.50 for ratification. Member Severs moved to ratify the expenses paid from the operating account and request for reimbursement. Member Brown concurred and the expenses were approved for payment from the operating account and request for reimbursement was ratified.

V. Acceptance of Second Quarter Financial Statements

Mr. Perry presented the Second Quarter 2014 Financial Statements. Member Brown motioned to accept the second quarter financial statements. Member Severs concurred and the financial statements were accepted.

Staff Reports / Informational Items:

VI. Area IV Phase 2 Update

Sean Stauffer discussed the raw water main and well outfitting contract. On July 7, 2014 a notice to proceed was issued for the contractor, Felix and Associates to begin construction. A preconstruction meeting was held with the contractor on July 22, 2014. Shop drawings are being reviewed. Once the project schedule is revised it will be provided to the management committee. Mobilization is expected to be in August. Member Severs motioned to approve a 60-day notice of required action for contractor to provide all certificates of insurance and releases. Member Brown concurred and the 60-day notice of required action was approved.

Because of recent heavy rains, the contractor is having difficulty accessing well sites three and five, in order to start drilling. The contractor has requested assistance with building access roads. A meeting with CPH and staff will be held on July 24th to discuss the remedy.

Other Business:

Public Comment:

None.

Next Scheduled Meeting:

The next scheduled meeting is August 20, 2014 at 2:30 p.m. at this location. The members discussed the possibility of an emergency meeting before the August 20th meeting date for actions related to the well drilling vendor and wet weather conditions.

Open Items:

None.

Adjournment:

Member Severs moved to adjourn the meeting at 4:24 p.m. Member Brown concurred and the meeting was adjourned.