

**Minutes of TIFA LLC Meeting**  
**September 6, 2013**  
**2:30 p.m.**  
**City of Titusville Water Resources**  
**2836 Garden Street**  
**Titusville, FL 32796**

**Persons in Attendance:**

Mike Brown, TIFA Management Committee Member  
Dwight Severs, TIFA Management Committee Member  
John Peterson, City of Titusville, Water Resources Manager  
Richard Broome, Titusville City Attorney  
Susan Pattock, Farmton Water Resources, LLC (by phone)  
Barbara Goering, Farmton Water Resources, LLC (by phone)  
Pat Gagliardi, Farmton Water Resources, LLC (by phone)  
Helen Hutchens, Miami Corporation (by phone)  
Greg Etling, City of Titusville  
James Perry, GMS, Managing Director of North Florida Region

James Perry conducted the meeting.

**Action Items:**

**I. Approval of the Minutes of the TIFA LLC Meeting of July 17, 2013**

James Perry presented the minutes of the July 17, 2013 meeting. Member Brown moved to approve the minutes of the July 17, 2013 meeting. Member Severs concurred and the minutes were approved.

**Financial Items & Reports:**

**II. Presentation of Second Quarter Financials**

James Perry presented the second quarter financials. Member Severs moved to accept the second quarter financials. Member Brown concurred and the second quarter financials were accepted.

**III. Approval of CJN&W Invoice in the Amount of \$2,000**

James Perry presented the CJN&W invoice for \$2,000, which is associated with personal property tax return. Member Brown moved to approve the CJN&W Invoice in the amount of \$2,000. Member Severs concurred and the invoice was approved.

**IV. Ratification of Expenses Paid from Operating Account and Request for Reimbursement**

James Perry presented the expenses paid from the operating account and a reimbursement to the Imprest account of \$4,659.69. FP&L will reimburse the \$30 late charge on the next bill. Member Severs moved to ratify the operating expenses and transfer of funds to Imprest account of \$4,659.69. Member Brown concurred and the expenses were ratified.

**Staff Reports / Informational Items:**

**V. Update on Area IV, Phase 2 Well Drilling and Design and Permitting**

John Peterson presented an update as follows: The Phase 2 well drilling contract was awarded to Advanced Well Drilling. Certificates of insurance for Advanced Well Drilling have been approved. Certificates of insurance for subcontractors and suppliers are in the process of being approved. Once all certificates of insurance have been approved, a notice to proceed will be issued to Advanced Well Drilling. Wetland mitigation credits have been purchased. The environmental resources permit has been received from FDEP. Review of the construction plans has been completed by the City and Miami Corp. Application will be made to FDEP for the construction permit for the remaining infrastructure. CPH continues to work with the Army Corp. of Engineers on permitting issues, in regards to wetlands.

**Other Business:**

**VI. Discussion Concerning Access to Area IV, Phase 2 Infrastructure**

John Peterson discussed access to Area IV, Phase 2 infrastructure. No action is required at this time.

Member Severs advised that his contract with the City terminates September 30, 2013. Member Severs indicated that he was willing to continue in his capacity as a TIFA management committee member to see the project through.

**Public Comment:**

No members of the public were present at the meeting.

**Next Scheduled Meeting:**

A tentative meeting is scheduled for October 10, 2013 at 2:30 p.m. at City of Titusville, Water Resources, 2836 Garden Street, Titusville, Florida

**Open Items:**

None.

**Adjournment:**

Member Brown moved to adjourn the meeting at 2:48 p.m. Member Severs concurred and the meeting was adjourned.