

Minutes of TIFA LLC Meeting
September 17, 2015
11:00 a.m.
City of Titusville Water Resources
Mourning Dove Water Plant
2836 Garden Street
Titusville, Florida 32796

Persons in Attendance

Mike Brown, Miami Corporation, TIFA Management Committee Member
Dwight Severs, City of Titusville, TIFA Management Committee Member
John Peterson, City of Titusville, Water Resources Manager
Sean Stauffer, City of Titusville, Water Resources Director
Richard Broome, City of Titusville, City Attorney
David Fuechtman, Farmton Water Resources (by telephone)
Susan Pattock, Farmton Water Resources (by telephone)
Pat Gagliardi, Farmton Water Resources (by telephone)

Action Items

I. Approval of the Minutes of the RIFA LLC Meeting of August 13, 2015

Member Brown moved to approve the August 13, 2015 meeting minutes. Member Severs concurred and the motion passed.

Financial Items and Reports

II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement

Member Severs moved to ratify expenses paid from operating account and request reimbursement in the amount of \$14,631.77 and Member Brown concurred and the motion passed.

III. Approval of Capital Call Notice

Member Severs moved to approve the capital call notice in the amount of \$219,139.99 from the city and \$219,140.00 from Farmton for a total amount of \$438,279.99 and Member Brown concurred and the motion passed.

Staff Reports/Informational Items

IV. Area IV Phase 2 Update

Drilling of Well WR-5A complete, approximately 30 days to issue notice of final completion. There is no expectation of additional costs from Advanced Well Drilling for WR-5A.

Startup of Well WR-7 was uneventful and went as planned.

Documentation of various items needed to transfer ownership of Phase 2 wells except for WR-5A from contractor to TIFA LLC is in process.

FDEP permit to outfit Well WR-5A has been received. A change order for the outfitting of WR-5A has been received from Felix and is currently being reviewed. The change order amount is approximately \$29,000. David Fuechtman recommended that a timeline be established for review of the change order. It was decided to have a conference call with Farmton Water Resources and City staff on Friday morning, September 18, 2015.

Member Severs moved to approve the change order with Felix to outfit Well WR-5A subject to review and approval by Farmton Water Resources and City staff and Member Brown concurred and the motion passed.

V. Discussion of Phase 2 Insurance Payment and Insurance Budget

Ms. Gagliardi advised that there are sufficient funds in the TIFA insurance budget to fund the premium for the first three production wells, WR-4, WR-8 and WR-9 and monitoring well SWMW-1. However, the premiums for the remaining Phase 2 production wells may exceed remaining budget authorization by approximately \$2,400. Sufficient authorization remains in the overall TIFA expense budget.

Member Severs moved to approve an amount not to exceed \$2,500 for the future premiums and Member Brown concurred and the motion passed.

VI. Discussion of Phase 2 Wellfield Operations Schedule

Mr. Stauffer presented the revised operations schedule. In the proposed pumping schedule the Area IV Phase I Wellfield would maintain its current operation schedule (each Phase 1 well operating for 8 hours per day, 365 days per year), while the Phase 2 Wellfield would be operating 24 hours per day, 7 days per week on a weekly rotational basis (Wells WR-1, WR-5, WR-7 and WR-8 would run during Week 1, while wells WR-3, WR-4, WR-6 and WR-9 would run during Week 2). Phase 2 Well WR-2 is a "swing" well that will operate 12 hours per day, 365 days per year.

Mr. Stauffer explained that there is a need to stabilize to the extent possible the raw water quality and quantity coming from Area IV to the water treatment plant. This will prevent sudden changes in the water treatment process and minimize taste and odor complaints.

Mr. Stauffer advised that Jim Boyd on behalf of Farmton Water Resources approved the revised operations schedule on a test basis and that Barnes, Ferland and Associates and Connect Consulting, Inc. had either approved the revised operations schedule or had no comment.

Mr. Stauffer further explained that an enhanced monitoring schedule for chlorides and total dissolved solids would be put in place at an additional cost of approximately \$5,000 if the St. Johns River Water Management District approved the revised operations schedule. The revised operations schedule does not increase the amount of water that can be withdrawn from Area IV. Mr. Stauffer advised that upon approval by the TIFA board the next step will be to seek approval from the St. Johns River Water Management District.

Member Severs moved to approve the revised operations schedule and Member Brown concurred and the motion passed.

Other Business

Member Severs inquired as to whether there have been any other claims from Advanced Well Drilling (AWD) as it relates to Well WR-5A. Mr. Stauffer advised that there have been no other claims from AWD and that AWD's work on Well WR-5A is complete.

Member Severs had received a replacement TIFA, LLC credit card, Pat Gagliardi advised that this was a requirement of Northern Trust Bank. Member Severs advised that he did not want to be in possession of the credit card and gave it to Mr. Stauffer for safekeeping in a lock box.

Public Comment

None.

Next Scheduled Meeting

The next meeting was scheduled for October 22, 2015 at 11:00 a.m.

Open Items

Adjournment

Member Brown moved to adjourn the meeting at 11:45 a.m. Member Severs concurred and the meeting adjourned.