

Minutes of TIFA LLC Meeting  
November 23, 2015  
11:00 a.m.  
City of Titusville Water Resources  
Mourning Dove Water Plant  
2836 Garden Street  
Titusville, Florida 32796

Persons in Attendance

Mike Brown, Miami Corporation, TIFA Management Committee Member  
Dwight Severs, City of Titusville, TIFA Management Committee Member  
Sean Stauffer, City of Titusville, Water Resources Director  
Richard Broome, City of Titusville, City Attorney  
Andrew Jantzer, City of Titusville, Water Resources Deputy Director  
David Fuechtman, Farmton Water Resources (by telephone)  
Susan Pattock, Farmton Water Resources (by telephone)  
Pat Gagliardi, Farmton Water Resources (by telephone)  
Helen Hutchens, Miami Corporation (by telephone)  
Jim Perry, GMS LLC

Jim Perry conducted the meeting.

**Action Items**

**I. Approval of the Minutes of the TIFA LLC Meeting of October 22, 2015**

Member Brown moved to approve the minutes of the October 22, 2015 meeting, Member Severs concurred and the motion passed.

**II. Consideration of Audit Engagement Letter from Moore, Stephens & Lovelace**

Member Brown moved to approve the engagement letter with Moore, Stephens & Lovelace to perform the fiscal year 2015 audit, Mr. Severs concurred and the motion passed.

**Financial Items and Reports**

**III. Ratification of Expenses Paid from Operating Account and Request for Reimbursement**

Member Severs moved to ratify the expenses paid from the operating account in the amount of \$5,269.61, Member Brown concurred and the motion passed.

#### **IV. Presentation and Approval of FY2016 Budget**

Ms. Hutchings stated, I understand the city has discussed the budget and received questions back from Member Severs and I have discussed the budget with Member Brown and discussed any questions with him. The water rate for 2016 will drop as all the wells will be in service and we will commence member distribution upon completion of construction payments in 2016.

Member Severs stated, I had asked if there should be additional emergency backup generators, etc. for the wellfields and now we are talking about 2.75 million gallons a day, which is a significant portion of the city's water supply if there was a hurricane or natural disaster I understand Mr. Stauffer is satisfied with the three that we have. If we have a week long outage as happened in 2004 we can function without any additional generators.

Mr. Stauffer stated, yes I think the city would be fine. There is a multitude of other sources that we would rely on and there are a number of wells in Area 3, which are considered emergency wells that we can only run under certain circumstances and a natural disaster, a hurricane being one of those.

Member Brown stated, I understand those generators belong to the city they are not TIFA's property because of the fact that we wouldn't run those with a brand new wellfield nearly enough. That would be up to the city and I guess we agreed to charge them at FEMA rates.

Member Severs stated, yes at a certain rate.

Member Severs moved to approve the fiscal year 2016 budget, Member Brown concurred and the motion passed.

#### **Staff Reports/Informational Items**

#### **V. Area IV Phase 2 Update**

Mr. Stauffer stated, the well drilling construction is complete, the contractor has completely demobilized from the site. I received today their final pay application and this is for their release of retainage. We reviewed the spreadsheet and have no issues with it. There are some final releases of liens that need to be received before we approve but that portion of the project is done.

As far as the pipeline and well outfitting WR 5A is about a week ahead of the printed schedule, the outfitting has been completed and late last week we received the DEP permit for operating and we have a startup testing scheduled for December 7<sup>th</sup>.

Construction on the southern portion of the rail trail has begun, construction clearing has begun here in Titusville and as far as the northern portion, which is about from Walkabout Way, which is a golf course located along the rail trail north, which is the major portion as well as the wellfield there is a preconstruction meeting for that December 4<sup>th</sup> and the city will be attending that.

**Other Business**

**Public Comment**

**Next Scheduled Meeting**

The next meeting was scheduled for December 21, 2015 at 11:00 a.m. at the same location.

**Open Items**

**Adjournment**

Member Brown moved to adjourn the meeting at 11:10 a.m. Member Severs concurred and the meeting adjourned.