

Minutes of TIFA, LLC Meeting
August 22, 2014
2:30 p.m.
City of Titusville Water Resources
Mourning Dove Water Plant
2836 Garden Street
Titusville, FL 32796

Persons in Attendance:

Mike Brown, TIFA, Management Committee Member
Dwight Severs, TIFA, Management Committee Member
John Peterson, City of Titusville, Water Resources Manager
Sean Stauffer, City of Titusville, Water Resources Director
Helen Hutchens, Miami Corp.(by phone)
Pat Gagliardi, Farmton Water Resources (by phone)
Barbra Goering, Farmton Water Resources (by phone)
Dave deNagy, GMS, LLC

Dave deNagy conducted the meeting.

Actions Items:

I. Approval of the Minutes of the TIFA, LLC Meeting of July 23, 2014

Dave deNagy presented the revised minutes of the TIFA, LLC meeting of July 23, 2014. Member Severs motioned to approve the revised minutes of the July 23, 2014 meeting. Member Brown concurred and the minutes were approved as amended.

II. Authorization of Payment to FPL to Provide Electric Power to Area IV Phase 2

Sean Stauffer advised the work is complete for FPL to begin the design for the electric power structure work to Area IV Phase 2. The construction costs of \$396,928 are split between the City and Farmton Water Resources. Member Severs motioned to authorize the payment to FPL to provide electric power to Area IV Phase 2. Member Brown concurred and the payment was authorized.

III. Approval of Second Quarter Capital Contribution

Pat Gagliardi presented the second quarter capital contribution in the amount of \$593,033.70 to be split between the City and Farmton Water Resources. Member Severs motioned to approve the second quarter capital contribution. Member Brown concurred and the contribution was approved.

Financial Items and Reports:

IV. Ratification of Expenses Paid from Operating Account and Request for Reimbursement

Dave deNagy presented the expenses paid from the operating account totaling \$1,144.81 for ratification and a request for reimbursement of the operating account for the same amount. Member Severs moved to ratify the expenses paid from the operating account and to approve the request for reimbursement. Member Brown concurred and the expenses were ratified and the transfer of funds to the operating account was approved.

Staff Reports / Informational Items:

V. Area IV Phase 2 Update

Sean Stauffer discussed the raw water main and well outfitting contract. Felix and Associates has mobilized and is installing silt fencing. Surveyors flagged the location for the raw water main to be installed. Felix and Associates was notified through Notice of Required Action # 2 that certificates of insurance and other required documentation must be provided for various subcontractors and suppliers by October 4, 2014. Advanced Well Drilling has progressed with accessing well sites WR-3 and WR-5 to begin drilling.

Other Business:

Pat Gagliardi advised that Moore, Stephens and Lovelace would match the proposed fee by James Moore. Still awaiting clarification on the billing for incidental expenses. Audit proposals will be presented at the next meeting.

Public Comment:

None.

Next Scheduled Meeting:

The next scheduled meeting is September 24, 2014 at 2:30 p.m. at this location.

Open Items:

None.

Adjournment:

Member Brown moved to adjourn the meeting at 2:44 p.m. Member Severs concurred and the meeting was adjourned.