

TIFA

AUGUST 26, 2021

AGENDA

TIFA LLC MEETING AGENDA
August 26, 2021
11:00 a.m.
MEETING LOCATION
CITY OF TITUSVILLE
WATER RESOURCES
2836 GARDEN STREET – TITUSVILLE, FLORIDA
Call in Number:
(US) +1 971-236-1369 (PIN: 672936417)

Roll Call

Action Items

- I. Approval of the Minutes of the TIFA LLC Meeting July 22, 2021 (Presenter: James Perry)

Financial Items and Reports

- II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: James Perry)

Staff Reports / Informational Items

Other Business

Public Comment

Next Scheduled Meeting

Open Items

Adjournment

FIRST ORDER OF BUSINESS

Date: August 26, 2021

To: TIFA LLC Management Committee

From: Sarah Sweeting, GMS, LLC

Subject: Approval of Minutes – July 22, 2021 TIFA LLC Meeting

Summary Explanation & Background: The draft minutes of the July 22, 2021 TIFA LLC meeting were previously circulated for review. The minutes of the TIFA LLC meeting are presented for review and approval. Since the draft minutes were circulated, on July 29, 2021, comments were received from Farmton Water Resources / Miami Corporation and the City of Titusville indicated they had no additional changes. No other comments have been received.

Source of Funds: This action requires no funds.

Minutes of TIFA LLC Meeting
July 22, 2021
11:00 a.m.
City of Titusville Water Resources
Mourning Dove Water Plant
2836 Garden Street
Titusville, Florida

Persons in Attendance

Robbie E. Lee, Jr., Miami Corporation Management, LLC, TIFA Management Committee Member
Jim Ball, City of Titusville, TIFA Management Committee Member
Sean Stauffer, City of Titusville, Water Resources Director
Richard Broome, City of Titusville, City Attorney
Glenn Storch, Farmton Water Resources, TIFA Management Committee Alternate Member
Pat Gagliardi, Farmton Water Resources (by telephone)
Daniel Laughlin, GMS LLC

Daniel Laughlin conducted the meeting.

Roll Call

Action Items

I. Approval of the Minutes of the TIFA LLC Meeting of June 24, 2021 (Presenter: Daniel Laughlin)

Member Lee moved to approve the June 24, 2021 meeting minutes as presented. Member Ball concurred and the motion passed.

II. Acknowledgement of the Appointment for New Manager (Presenter: Pat Gagliardi)

Ms. Gagliardi stated, I wanted to introduce Robbie E. Lee, Jr. He has joined Miami Corporation Management, LLC as our Florida land manager and we would like to designate him as our new TIFA manager and Glenn will continue to serve as our alternate member. I will be working with GMS to get Robbie added to the Northern Trust checking accounts for TIFA.

Member Ball moved to accept the appointment of Robbie E. Lee, Jr. as the new TIFA manager. Member Lee concurred and the motion passed.

Financial Items and Reports

III. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: Daniel Laughlin)

Member Ball moved to ratify the expenses paid from the operating account and request for reimbursement in the amount of \$8,154.06. Member Lee concurred and the motion passed.

IV Presentation of First Quarter Financial Statements (Presenter: Pat Gagliardi)

Ms. Gagliardi presented the first quarter financial statements and stated, we are continuing to defer any member distributions until self-insurance has been discussed and the amount of a reserve is determined.

Member Lee moved to accept the first quarter financial statements. Member Ball concurred and the motion passed.

Staff Reports/Informational Items

Other Business

Public Comment

Next Scheduled Meeting

The next meeting will be held August 26, 3021 at 11:00 a.m.

Open Items

Adjournment

Member Lee moved to adjourn the meeting at 11:10 a.m. Member Ball concurred and the meeting adjourned.

SECOND ORDER OF BUSINESS

**TIFA LLC
INVOICE APPROVAL BY MANAGERS**

WHEREAS, the undersigned are the duly appointed and acting Managers of TIFA LLC, which operates pursuant to that certain Limited Liability Company Operating Agreement of TIFA LLC dated May 24, 2010 (“Operating Agreement”); and,

WHEREAS, at a duly called and noticed public meeting of the Managers as indicated below, the undersigned approved the contract and/or authorized the expenditure as indicated below, and further authorized the managers to execute the Invoice Approval by Managers form reflecting such authorized expenditures in order to process payments.

Previous Authorizations

TIFA Meeting Date	Approved	Total Contract or Expenditure Authorized
08/26/2021	Imprest Account Reimbursement from Depository Account	See Attached

NOW, THEREFORE, the Managers of TIFA LLC, based upon the previous TIFA authorizations, approve the following payments:

Invoice Description	Total Amount	Pursuant to Previous TIFA Authorization Date	Invoice Payment
Transfer to imprest account at Northern Trust ending *8866	\$8,953.01	08/26/2021	To be Paid by TIFA upon this approval

Except as otherwise set forth herein, defined terms shall have the meaning set forth in the Operating Agreement. This Action may be executed in several counterparts, and all counterparts so executed shall constitute one Approval binding on all parties.

IN WITNESS WHEREOF, the undersigned represent and warrant that each is the duly authorized and appointed agent of TIFA LLC.

Glenn Storch, Alternate Manager

Jim Ball, Manager

Date: _____, 2021

Date: _____, 2021

TIFA LLC
Check Detail

July 16 through August 19, 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1346	07/21/2021	The Colinas Group	103.00 · Cash- Nort...	-3,000.00	-3,000.00
Bill	O-869-6	07/14/2021		508.00 · Wetland M...	-3,000.00	3,000.00
TOTAL					-3,000.00	3,000.00
Bill Pmt -Check	ACH0...	07/27/2021	Florida Department of Revenue	103.00 · Cash- Nort...		-8.63
Bill	27289...	07/01/2021		501.50 · O&M Parts ...	-8.63	8.63
TOTAL					-8.63	8.63
Bill Pmt -Check	ACH0...	08/19/2021	Florida Power & Light	103.00 · Cash- Nort...		-5,944.38
Bill	11526...	08/02/2021		511.00 · Utilities	-281.56	281.56
Bill	47893...	08/02/2021		511.00 · Utilities	-503.44	503.44
Bill	54213...	08/02/2021		511.00 · Utilities	-303.06	303.06
Bill	75317...	08/02/2021		511.00 · Utilities	-522.82	522.82
Bill	76646...	08/02/2021		511.00 · Utilities	-474.15	474.15
Bill	83665...	08/02/2021		511.00 · Utilities	-276.52	276.52
Bill	09060...	08/02/2021		511.00 · Utilities	-270.88	270.88
Bill	24869...	08/02/2021		511.00 · Utilities	-276.40	276.40
Bill	40983...	08/02/2021		511.00 · Utilities	-267.69	267.69
Bill	62400...	08/02/2021		511.00 · Utilities	-274.52	274.52
Bill	73681...	08/02/2021		511.00 · Utilities	-268.22	268.22
Bill	18790...	08/02/2021		511.00 · Utilities	-645.38	645.38
Bill	32610...	08/02/2021		511.00 · Utilities	-616.82	616.82
Bill	54996...	08/02/2021		511.00 · Utilities	-437.67	437.67
Bill	74008...	08/02/2021		511.00 · Utilities	-525.25	525.25
TOTAL					-5,944.38	5,944.38