

TIFA

SEPTEMBER 30, 2021

TIFA LLC MEETING AGENDA
September 30, 2021
11:30 a.m.
MEETING LOCATION
CITY OF TITUSVILLE
CITY HALL, COUNSEL CHAMBER, SECOND FLOOR
555 S. WASHINGTON AVENUE – TITUSVILLE, FLORIDA
Call in Number:
(US) +1 971-236-1369 (PIN: 672936417)

Roll Call

Action Items

- I. Approval of the Minutes of the TIFA LLC Meeting August 26, 2021 (Presenter: Daniel Laughlin)

Financial Items and Reports

- II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: Daniel Laughlin)

Staff Reports / Informational Items

- III. Discussion of Credit Card Payments

Other Business

Public Comment

Next Scheduled Meeting

Open Items

Adjournment

FIRST ORDER OF BUSINESS

Date: September 30, 2021

To: TIFA LLC Management Committee

From: Sarah Sweeting, GMS, LLC

Subject: Approval of Minutes – August 26, 2021 TIFA LLC Meeting

Summary Explanation & Background: The draft minutes of the August 26, 2021 TIFA LLC meeting were previously circulated for review. The minutes of the TIFA LLC meeting are presented for review and approval. Since the draft minutes were circulated, on September 9, 2021, comments were received from Farnton Water Resources / Miami Corporation and the City of Titusville indicated they had no additional changes. No other comments have been received.

Source of Funds: This action requires no funds.

Minutes of TIFA LLC Meeting
August 26, 2021
11:00 a.m.
City of Titusville Water Resources
Mourning Dove Water Plant
2836 Garden Street
Titusville, Florida

Persons in Attendance

Robbie E. Lee, Jr., Farmton Water Resources LLC, TIFA Management Committee Member
Jim Ball, City of Titusville, TIFA Management Committee Member
Sean Stauffer, City of Titusville, Water Resources Director
Richard Broome, City of Titusville, City Attorney
Helen Hutchens, Farmton Water Resources (by telephone)
Daniel Laughlin, GMS LLC

Daniel Laughlin conducted the meeting.

Roll Call

Action Items

I. Approval of the Minutes of the TIFA LLC Meeting of July 22, 2021

Member Ball moved to approve the July 22, 2021 meeting minutes as amended. Member Lee concurred and the motion passed.

Financial Items and Reports

II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: Daniel Laughlin)

Member Lee moved to ratify the expenses paid from the operating account and request for reimbursement. Member Ball concurred and the motion passed.

Staff Reports/Informational Items

Other Business

Public Comment

Next Scheduled Meeting

The next meeting will be September 30th, 2021 at 11:30 a.m.

Open Items

Adjournment

Member Ball moved to adjourn the meeting at 11:04 a.m. Member Lee concurred and the meeting adjourned.

SECOND ORDER OF BUSINESS

TIFA LLC
INVOICE APPROVAL BY MANAGERS

WHEREAS, the undersigned are the duly appointed and acting Managers of TIFA LLC, which operates pursuant to that certain Limited Liability Company Operating Agreement of TIFA LLC dated May 24, 2010 (“Operating Agreement”); and,

WHEREAS, at a duly called and noticed public meeting of the Managers as indicated below, the undersigned approved the contract and/or authorized the expenditure as indicated below, and further authorized the managers to execute the Invoice Approval by Managers form reflecting such authorized expenditures in order to process payments.

Previous Authorizations

TIFA Meeting Date	Approved	Total Contract or Expenditure Authorized
9/30/2021	Imprest Account Reimbursement from Depository Account	See Attached

NOW, THEREFORE, the Managers of TIFA LLC, based upon the previous TIFA authorizations, approve the following payments:

Invoice Description	Total Amount	Pursuant to Previous TIFA Authorization Date	Invoice Payment
Transfer to imprest account at Northern Trust ending *8866	\$7,884.25	9/30/2021	To be Paid by TIFA upon this approval

Except as otherwise set forth herein, defined terms shall have the meaning set forth in the Operating Agreement. This Action may be executed in several counterparts, and all counterparts so executed shall constitute one Approval binding on all parties.

IN WITNESS WHEREOF, the undersigned represent and warrant that each is the duly authorized and appointed agent of TIFA LLC.

Robert E Lee, Manager

Jim Ball, Manager

Date: _____, 2021

Date: _____, 2021

TIFA LLC
Check Detail
August 20 through September 22, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1347	09/22/2021	The City of Titusville		103.00 · Cash- Nort...		-2,308.33
Bill	COT07312021	07/31/2021			501.00 · O&M Oper...	-2,308.33	2,308.33
TOTAL						-2,308.33	2,308.33
Bill Pmt -Check	ACH092221	09/22/2021	Florida Power & Light		103.00 · Cash- Nort...		-5,575.92
Bill	76646-91016Sep21	09/01/2021			511.00 · Utilities	-448.89	448.89
Bill	75317-43016Sep21	09/01/2021			511.00 · Utilities	-489.01	489.01
Bill	54213-71161Sep21	09/01/2021			511.00 · Utilities	-293.03	293.03
Bill	47893-42013Sep21	09/01/2021			511.00 · Utilities	-462.68	462.68
Bill	09060-50505Sep21	09/01/2021			511.00 · Utilities	-260.07	260.07
Bill	24869-01248Sep21	09/01/2021			511.00 · Utilities	-262.52	262.52
Bill	40983-63494Sep21	09/01/2021			511.00 · Utilities	-257.44	257.44
Bill	62400-69564Sep21	09/01/2021			511.00 · Utilities	-263.84	263.84
Bill	83665-19117Sep21	09/01/2021			511.00 · Utilities	-254.14	254.14
Bill	73681-17557Sep21	09/01/2021			511.00 · Utilities	-261.41	261.41
Bill	18790-42503Sep21	09/01/2021			511.00 · Utilities	-591.86	591.86
Bill	32610-23505Sep21	09/01/2021			511.00 · Utilities	-562.59	562.59
Bill	54996-25506Sep21	09/01/2021			511.00 · Utilities	-409.99	409.99
Bill	74008-14500Sep21	09/01/2021			511.00 · Utilities	-493.29	493.29
Bill	11526-54016Sep21	09/01/2021			511.00 · Utilities	-265.16	265.16
TOTAL						-5,575.92	5,575.92