

Minutes of TIFA LLC Meeting
November 30, 2021
11:35 a.m.
Fire Department Headquarters
Multi-Purpose Room
550 S. Washington Avenue
Titusville, Florida

Persons in Attendance

Robbie E. Lee, Jr., Miami Corporation, TIFA Management Committee Member
Jim Ball, City of Titusville, TIFA Management Committee Member
Sean Stauffer, City of Titusville, Water Resources Director
Richard Broome, City of Titusville, City Attorney
Pat Gagliardi, Farnton Water Resources (by telephone)
Helen Hutchens, Farnton Water Resources (by telephone)
Daniel Laughlin, GMS LLC

Daniel Laughlin conducted the meeting.

Roll Call

Action Items

I. Approval of the Minutes of the TIFA LLC Meeting of October 21, 2021 (Presenter: Daniel Laughlin)

Member Lee moved to approve the October 21, 2021 meeting minutes as presented. Member Ball concurred and the motion passed.

II. Consideration of Proposal with ReAlign Web Design for ADA Conversion (Presenter: Daniel Laughlin)

This item was tabled and will be discussed further once additional information is gathered.

III. Consideration of Proposal from Silva's Painting for Area IV Wellfield, Wellhead Painting (Presenter: Sean Stauffer)

Member Lee moved to approve the proposal from Silva's Painting in the amount of \$18,000 subject to amending the contract to include a 30-day termination provisions, any litigation would be in Brevard County and waiver of jury trial. Member Ball concurred and the motion passed.

Financial Items and Reports

V Presentation of Fiscal Year 2022 Budget (Presenter: Daniel Laughlin)

Ms. Gagliardi stated, I want to point out a few things in the budget, it does include the ADA compliance consulting and wellhead painting. The city suggested that we use an Inland Marine policy which will save significant money with the liability insurance and recommended we increase the cash reserve from \$300,000 to \$450,000. We also included road work-maintenance of the roads that has been deferred over time. That work is out for bid, but we estimate \$75,000 spread over two years with \$50,000 in 2022 and \$25,000 in 2023. My one concern in spreading the road work over two years is we lose some economies of scale and it might go up from there due to having to bring back the equipment at a later date. Those are the big changes in the budget from last year.

Member Lee stated, the other concern I have about the roadwork is the weather, if we get the weather right I would hate to get 75% of the job done and have to pull off. We need to complete it while we are there. It may be that we only get 50% of the job done and have to pull out anyway.

After further discussion, it was decided to do all road repair work in 2022.

Member Ball moved to approve the proposed fiscal year 2022 budget as amended putting the total cost of the road work on fiscal year 2022. Member Lee concurred and the motion passed.

V. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: Daniel Laughlin)

Member Ball moved to ratify the expenses paid from the operating account and request for reimbursement in the amount of \$10,443.76. Member Lee concurred and the motion passed.

Staff Reports/Informational Items

VI. Discussion of Public Comment Procedure

Mr. Laughlin stated we discussed this at the last meeting, we sent around the proposed procedure and received comments from the city and Farnton.

Member Ball moved to adopt the public comment procedure as presented. Member Lee concurred and the motion passed.

Other Business

Public Comment

Next Scheduled Meeting

The next scheduled meeting will be December 16, 2021 at 11:00 a.m.

Open Items

Adjournment

Member Lee moved to adjourn the meeting at 12:19 p.m. Member Ball concurred and the meeting adjourned.