

Minutes of TIFA LLC Meeting
October 20, 2022
11:00 a.m.
City Hall Council Chamber, Second Floor
555 S. Washington Avenue
Titusville, Florida

Persons in Attendance

Robbie E. Lee, Jr., Miami Corp. Management, LLC, TIFA Management Committee Member
Jim Ball, City of Titusville, TIFA Management Committee Member
Sean Stauffer, City of Titusville, Water Resources Director
Richard Broome, City of Titusville, City Attorney
Helen Hutchens, Farmton Water Resources (by telephone)
Jeremy Lebrun, GMS LLC

Jeremy Lebrun conducted the meeting.

Roll Call

Action Items

I. Approval of the Minutes of the TIFA LLC Meeting of September 22, 2022 (Presenter: Jeremy Lebrun)

Member Ball moved to approve the September 22, 2022 meeting minutes as presented. Member Lee concurred and the motion passed.

Financial Items and Reports

II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: Jeremy Lebrun)

Member Ball moved to ratify the expenses paid from the operating account and request for reimbursement in the amount of \$10,734.20. Member Lee concurred and the motion passed.

III Presentation of Third Quarter Financial Statements (Presenter: Helen Hutchens)

Ms. Hutchens presented the third quarter financial statements, balance sheet and budget to actual profit and loss.

Member Lee moved to accept the third quarter financial statements. Member Ball concurred and the motion passed.

IV. Consideration of Capital Distribution Notice (Presenter: Helen Hutchens)

Member Ball moved to approve the capital distribution in the amount of \$255,000 with \$124,500 for each partner. Member Lee concurred and the motion passed.

Staff Reports/Informational Items

Member Lee stated, our guys have finished the maintenance of the mowing.

Member Ball stated, I want to thank Sean for sharing the monitoring reports for the last couple of years. I'm curious to see if we had a flooding issue from the hurricane and the lessons learned from that. I know it is difficult to get refueling trucks out there for the generators. Is that going to become more of a concern if we have to deal with high water events?

Mr. Stauffer stated, from the maintenance perspective of Area 4, it was difficult to get out there. Parts of U.S. 1 were closed, it is not just the wellfield, Maytown Road was also closed. Maytown Road was as bad or worse than the roads in the wellfield. There were a lot of access issues. The current generators can run three days on tanks and we were able to get out and refill them, but it was a concern raised by our staff and superintendent that if we had much more water we might not have been able to refuel. Staff has talked about seeing if we would consider onsite generators with larger tanks. Having to go out and deal with them is a lot better. When we went out there, we kicked off the generators, got them started but in the midst of the storm one of them had a problem. We went through the storm with only two running.

Member Ball moved to encourage the City of Titusville to look at upgrading their generator capacity for the wellfield. Member Lee concurred and the motion passed.

Other Business

Public Comment

Next Scheduled Meeting

The next scheduled meeting will be held November 29, 2022.

Open Items

Adjournment

Member Lee moved to adjourn the meeting at 11:18 a.m. Member Ball concurred and the meeting adjourned.