

Minutes of TIFA LLC Meeting
March 16, 2023
11:00 a.m.
City Hall Council Chamber, Second Floor
555 S. Washington Avenue
Titusville, Florida

Persons in Attendance

Robbie E. Lee, Jr., Miami Corp. Management, LLC, TIFA Management Committee Member
Jim Ball, City of Titusville, TIFA Management Committee Member
Chelsea Farrell, City of Titusville, Assistant City Attorney
Gene DeMayo, City of Titusville
Pat Gagliardi, Farnton Water Resources (by telephone)
Jeremy LeBrun, GMS LLC

Jeremy LeBrun conducted the meeting.

Roll Call

Action Items

I. Approval of the Minutes of the TIFA LLC Meeting of February 23, 2023 (Presenter: Jeremy LeBrun)

Member Lee moved to approve the February 23, 2023 meeting minutes as presented. Member Ball concurred and the motion passed.

Financial Items and Reports

II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: Jeremy LeBrun)

Member Ball moved to ratify the expenses paid from the operating account and request for reimbursement in the amount of \$9,870.58. Member Lee concurred and the motion passed.

Staff Reports/Informational Items

III. Discussion of Insurance

Ms. Gagliardi: We did receive the proposal for property all risk policy that came in late last night. We had budgeted \$31,400 and it came in at \$33,452 about \$2,052 over budget, but we have room in other spots in the budget we can cover it. We are still waiting on the general risk policy, but they provided an estimate of \$17,200 and it was budgeted at \$17,000.

Member Ball moved to authorize binding property insurance in the amount of \$33,452 and authorized binding general liability at a not to exceed amount of \$18,000. Member Lee concurred and the motion passed.

Other Business

Member Lee: An Area 4 wetland monitoring well was hit by a mower and we are reviewing what repairs are needed.

Member Ball: There was not a submit date on the operational resiliency study RFP.

Ms. Gagliardi: In the past we have noticed it and it was placed on the city's website.

Member Ball moved to authorize staff to send the finalized RFP for resiliency study to qualified vendors and provide it to the city to be placed on DemandStar. Member Lee concurred and the motion passed.

Member Ball: There was a discrepancy in meeting minutes mentioned by the auditor at the last meeting with a typo in capital distribution amount.

Mr. LeBrun: It was a typo, the amounts that went to the bank were correct.

Member Ball moved to authorize staff to revise the October 2022 minutes to reflect the correct distribution amount and to place it on the next agenda for board approval. Member Lee concurred and the motion passed.

Mr. DeMayo: There will be a presentation of the FP&L lease program at the April meeting. FP&L can send a copy of the PowerPoint presentation for the managers to review prior to the April meeting.

Public Comment

Next Scheduled Meeting

The next meeting will be held April 20, 2023 at 11:00 a.m.

Open Items

Adjournment

Member Lee moved to adjourn the meeting at 11:23 a.m. Member Ball concurred and the meeting adjourned.