

TIFA

AUGUST 17, 2023

AGENDA

TIFA LLC MEETING AGENDA

August 17, 2023

11:00 a.m.

MEETING LOCATION

CITY OF TITUSVILLE

**CITY HALL, COUNCIL CHAMBER, SECOND FLOOR
555 S. WASHINGTON AVENUE – TITUSVILLE, FLORIDA**

Call in Number:

(US) 1-877-304-9269 (PIN: 480560)

Roll Call

Action Items

- I. Approval of the Minutes of the TIFA LLC Meeting July 20, 2023 (Presenter: Jeremy Lebrun)
- II. Ratification of Agreement with AECOM for the TIFA Area IV Wellfield Operational Resiliency Study

Financial Items and Reports

- III. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: Jeremy Lebrun)

Staff Reports / Informational Items

Other Business

Public Comment

Next Scheduled Meeting

Open Items

Adjournment

Any person who decides to appeal any decision of the TIFA Members with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

TIFA desires to accommodate persons with disabilities. Accordingly, any physically handicapped person, pursuant to Chapter 286.26 Florida Statutes, should, at least 48 hours prior to the meeting, submit a written request to the chairperson that the physically handicapped person desires to attend the meeting.

FIRST ORDER OF BUSINESS

Date: August 17, 2023

To: TIFA LLC Management Committee

From: Sarah Sweeting, GMS, LLC

Subject: Approval of Minutes – July 20, 2023 TIFA LLC Meeting

Summary Explanation & Background: The draft minutes of the July 20, 2023 TIFA LLC meeting were previously circulated for review. The minutes of the TIFA LLC meeting are presented for review and approval. Since the draft minutes were circulated, no comments have been received.

Source of Funds: This action requires no funds.

Minutes of TIFA LLC Meeting
July 20, 2023
11:02 a.m.
City Hall Council Chamber, Second Floor
555 S. Washington Avenue
Titusville, Florida

Persons in Attendance

Robbie E. Lee, Jr., Miami Corp. Management, LLC, TIFA Management Committee Member
Jim Ball, City of Titusville, TIFA Management Committee Member
Kevin Cook City of Titusville, Public Works Director
Gene DeMayo, City of Titusville, Water Production Superintendent
Susan Paddock, Farmton Water Resources (by telephone)
Helen Hutchins, Farmton Water Resources (by telephone)
Jeremy LeBrun, GMS LLC
Darrell Sanford, Florida Power & Light
Frankie Sanchez, Florida Power & Light by telephone

Jeremy LeBrun conducted the meeting.

Roll Call

Action Items

I. Approval of the Minutes of the TIFA LLC Meeting of June 15, 2023 (Presenter: Jeremy LeBrun)

Member Lee moved to approve the June 15, 2023 meeting minutes as presented. Member Ball concurred and the motion passed.

II. Review and Consideration of Action on the Agreement with AECOM for the TIFA Area IV Wellfield Operational Resiliency Study

Mr. DeMayo: The city attorney had two items: the city doesn't need the indemnification and he is not reviewing the form of the contract and there is a signature spot for him that will have to be removed. AECOM has this with their legal staff and have not gotten back to us, we would like you to allow staff and the parties to work with AECOM to come to a resolution on contract terms.

Ms. Hutchins: Jim Boyd and I have been working on it and are comfortable as to the form and content. As long as everyone else can come to agreement we made sure all the pertinent property access and insurance requirements are in place.

Member Ball moved to approve in substantial form and authorized staff to make changes as needed and to circulate for signatures. Member Lee concurred and the motion passed.

Financial Items and Reports

III. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: Jeremy LeBrun)

Member Ball moved to ratify the expenses paid from the operating account and request for reimbursement in the amount of \$13,323,10. Member Lee concurred and the motion passed.

Staff Reports/Informational Items

IV. Presentation of Resiliency Options and Discussion by FPL

Mr. Sanford gave a presentation on the regulated program through Florida Power & Light, that allows FP&L to design, procure, install and own and maintain backup power equipment on a customer's premises, and to place the cost on the bill over the course of 20 years, then reviewed the proposal for TIFA that would be \$18,059 monthly fixed cost for 20 years per generator 10-12 month delivery.

Other Business

Public Comment

Next Scheduled Meeting

The next meeting will be held August 17, 2023.

Open Items

Adjournment

Member Lee moved to adjourn the meeting at 11:45 a.m. Member Ball concurred and the meeting adjourned.

THIRD ORDER OF BUSINESS

TIFA LLC
INVOICE APPROVAL BY MANAGERS

WHEREAS, the undersigned are the duly appointed and acting Managers of TIFA LLC, which operates pursuant to that certain Limited Liability Company Operating Agreement of TIFA LLC dated May 24, 2010 (“Operating Agreement”); and,

WHEREAS, at a duly called and noticed public meeting of the Managers as indicated below, the undersigned approved the contract and/or authorized the expenditure as indicated below, and further authorized the managers to execute the Invoice Approval by Managers form reflecting such authorized expenditures in order to process payments.

Previous Authorizations

| TIFA Meeting Date | Approved | Total Contract or Expenditure Authorized |
|--------------------------|---|---|
| 8/17/2023 | Imprest Account Reimbursement from Depository Account | See Attached |

NOW, THEREFORE, the Managers of TIFA LLC, based upon the previous TIFA authorizations, approve the following payments:

| Invoice Description | Total Amount | Pursuant to Previous TIFA Authorization Date | Invoice Payment |
|--|---------------------|---|---------------------------------------|
| Transfer to imprest account at Northern Trust ending *8866 | \$11,890.82 | 8/17/2023 | To be Paid by TIFA upon this approval |

Except as otherwise set forth herein, defined terms shall have the meaning set forth in the Operating Agreement. This Action may be executed in several counterparts, and all counterparts so executed shall constitute one Approval binding on all parties.

IN WITNESS WHEREOF, the undersigned represent and warrant that each is the duly authorized and appointed agent of TIFA LLC.

Robert E. Lee, Manager

Jim Ball, Manager

Date: _____, 2023

Date: _____, 2023

TIFA LLC
Check Detail
July 15 through August 11, 2023

| Type | Num | Date | Name | Account | Paid Amount | Original Amount |
|-----------------|------------------|------------|-------------------------------|-------------------------|-------------|-----------------|
| Bill Pmt -Check | ACH07242024 | 07/24/2023 | Florida Department of Revenue | 103.00 · Cash- Nort... | | -31.43 |
| Bill | 2QTR2023 | 06/30/2023 | | 501.50 · O&M Parts ... | -31.43 | 31.43 |
| TOTAL | | | | | -31.43 | 31.43 |
| Check | ACH07282023 | 07/28/2023 | Cardmember Service | 103.00 · Cash- Nort... | | -4,089.89 |
| | | | | 203.50 · Northen Tru... | -4,089.89 | 4,089.89 |
| TOTAL | | | | | -4,089.89 | 4,089.89 |
| Bill Pmt -Check | ACH08112023 | 08/11/2023 | Florida Power & Light | 103.00 · Cash- Nort... | | -7,769.50 |
| Bill | 76646-91016Aug23 | 08/02/2023 | | 511.00 · Utilities | -622.05 | 622.05 |
| Bill | 11526-54016Aug23 | 08/02/2023 | | 511.00 · Utilities | -370.11 | 370.11 |
| Bill | 47893-42013Aug23 | 08/02/2023 | | 511.00 · Utilities | -675.52 | 675.52 |
| Bill | 54213-71161Aug23 | 08/02/2023 | | 511.00 · Utilities | -403.71 | 403.71 |
| Bill | 75317-43016Aug23 | 08/02/2023 | | 511.00 · Utilities | -686.65 | 686.65 |
| Bill | 18790-42503Aug23 | 08/02/2023 | | 511.00 · Utilities | -802.01 | 802.01 |
| Bill | 32610-23505Aug23 | 08/02/2023 | | 511.00 · Utilities | -774.92 | 774.92 |
| Bill | 54996-25506Aug23 | 08/02/2023 | | 511.00 · Utilities | -558.22 | 558.22 |
| Bill | 74008-14500Aug23 | 08/02/2023 | | 511.00 · Utilities | -664.55 | 664.55 |
| Bill | 83665-19117Aug23 | 08/02/2023 | | 511.00 · Utilities | -370.54 | 370.54 |
| Bill | 09060-50505Aug23 | 08/02/2023 | | 511.00 · Utilities | -398.40 | 398.40 |
| Bill | 24869-01248Aug23 | 08/02/2023 | | 511.00 · Utilities | -365.18 | 365.18 |
| Bill | 40983-63494Aug23 | 08/02/2023 | | 511.00 · Utilities | -333.06 | 333.06 |
| Bill | 62400-69564Aug23 | 08/02/2023 | | 511.00 · Utilities | -377.33 | 377.33 |
| Bill | 73681-17557Aug23 | 08/02/2023 | | 511.00 · Utilities | -367.25 | 367.25 |
| TOTAL | | | | | -7,769.50 | 7,769.50 |