

Minutes of TIFA LLC Meeting
September 21, 2023
11:02 a.m.
City Hall Council Chamber, Second Floor
555 S. Washington Avenue
Titusville, Florida

Persons in Attendance

Robbie E. Lee, Jr., Miami Corp. Management, LLC, TIFA Management Committee Member
Jim Ball, City of Titusville, TIFA Management Committee Member
Richard Broome, City of Titusville, City Attorney
Gene DeMayo, City of Titusville, Water Production Superintendent
Kevin Cook, City of Titusville, Public Works Director
Pat Gagliardi, Farmton Water Resources (by telephone)
Helen Hutchens, Farmton Water Resources (by telephone)
Jeremy LeBrun, GMS LLC

Jeremy LeBrun conducted the meeting.

Roll Call

Action Items

I. Approval of the Minutes of the TIFA LLC Meeting of August 17, 2023 (Presenter: Jeremy LeBrun)

Member Ball moved to approve the minutes of the August 17, 2023 meeting. Member Lee concurred and the motion passed.

II. Ratification of Agreement with AECOM for the TIFA Area IV Wellfield Operational Resiliency Study

Mr. LeBrun: I believe we are still going back and forth with AECOM to finalize the contract. We will bring this back to the next meeting.

III. Review and Discussion of Increasing Credit Card Spending Limits & Increasing GMS Approval Amounts

Member Ball moved to increase the credit card spending limits to \$5,000 per cardholder with the exception of a \$10,000 limit for Gene DeMayo, increase the balance to \$50,000 and increase GMS approval amounts for a single payment to \$10,000. Member Lee concurred and the motion passed.

Financial Items and Reports

IV. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: Jeremy LeBrun)

Member Lee moved to ratify the expenses paid from the operating account and request for reimbursement in the amount of \$23,111.95. Member Ball concurred and the motion passed.

Staff Reports/Informational Items

Other Business

Public Comment

Next Scheduled Meeting

The next meeting will be held October 19, 2023.

Open Items

Adjournment

Member Ball moved to adjourn the meeting at 11:30 a.m. Member Lee concurred and the meeting adjourned.