

Minutes of TIFA LLC Meeting
January 18, 2024
11:00 a.m.
City Hall Council Chamber, Second Floor
555 S. Washington Avenue
Titusville, Florida

Persons in Attendance

Robbie E. Lee, Jr., Miami Corp. Management, LLC, TIFA Management Committee Member
Jim Ball, City of Titusville, TIFA Management Committee Member
Gene DeMayo, City of Titusville. Water Production Superintendent
Kevin Cook, City of Titusville, Public Works Director
Pat Gagliardi, Farnton Water Resources (by telephone)
Jeremy LeBrun, GMS LLC

Jeremy LeBrun conducted the meeting.

Roll Call

Action Items

I. Approval of the Minutes of the TIFA LLC Meeting of December 21, 2023 (Presenter: Jeremy LeBrun)

Member Lee moved to approve the December 21, 2023 meeting minutes as presented. Member Ball concurred and the motion passed.

Financial Items and Reports

II. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: Jeremy LeBrun)

Member Lee moved to ratify the expenses paid from the operating account and request for reimbursement in the amount of \$16,556.81. Member Ball concurred and the motion passed.

Staff Reports/Informational Items

Mr. LeBrun: The Sunbiz account was updated successfully and should reflect all the current data.

Member Ball: What is the status on the AECOM contract? Has that been executed?

Mr. DeMayo: Not at this time.

Member Ball: I see that Jim had asked for a schedule from them and I would like to see it when it comes through.

Ms. Gagliardi: We are looking to increase the credit limit on the TIFA LLC credit card. Jim Ball had attempted to do that but they only increased the limit by \$4,000. We are looking for a total increase to \$30,000. They need to do an underwriting to get that through for approval. In order to do that we need Jim Ball as the authorized officer to sign that form for Northern Trust to look further into it and see if they can raise the credit card limit to \$30,000.

Member Lee moved to increase the credit limit on the Northern Trust credit card to \$30,000. Member Ball concurred and the motion passed.

Other Business

Public Comment

Next Scheduled Meeting

The next meeting will be held February 29, 2024.

Open Items

Adjournment

Member Ball moved to adjourn the meeting at 11:08 a.m. Member Lee concurred and the meeting adjourned.