

Minutes of TIFA LLC Meeting
May 21, 2026
11:00 a.m.
City Hall Council Chamber, Second Floor
555 S. Washington Avenue
Titusville, Florida

Persons in Attendance

Robbie E. Lee, Jr., Miami Corp. Management, LLC, TIFA Management Committee Member
Jim Ball, City of Titusville, TIFA Management Committee Member
Chad Clark, City of Titusville, Water Production
Jessie Burrows, City of Titusville, Water Production
Andriene Treasure, City of Titusville, City Attorney
Kevin Cook, City of Titusville, Public Works Director
Helen Hutchens, Farnton Water Resources (by telephone)
Jeremy LeBrun, GMS LLC

Jeremy LeBrun conducted the meeting.

Roll Call

Public Comment

Action Items

I. Approval of the Minutes of the TIFA LLC Meeting of April 16, 2026 (Presenter: Jeremy LeBrun)

Member Ball moved to approve the April 16, 2026 meeting minutes as presented. Member Lee concurred and the motion passed.

II. Area IV Wellfield – Miscellaneous Electrical Services – Paramount Pump

Member Ball moved to approve the proposal from Paramount Pump. Member Lee concurred and the motion passed.

Financial Items and Reports

III. Ratification of Expenses Paid from Operating Account and Request for Reimbursement (Presenter: Jeremy LeBrun)

Member Lee moved to ratify the expenses paid from the operating account and request for reimbursement in the amount of \$32,319.91. Member Ball concurred and the motion passed.

Staff Reports/Informational Items

IV. Resiliency Project Updates

Ms. Hutchens: The permitted documents have been submitted to the county to initiate the installation of the first three automatic transfer switches. Those were executed this week and sent for filing with the county.

Other Business

Member Ball: Gene at my request has been keeping me informed about the central springs east coast draft, the work that St. Johns River Water Management District is doing to gather its baseline data projections, population out to 2050. I received the draft with an invitation to comment on it. In 2050 it is just under 61,000 as the user base and it indicated all of that source of water is going to be groundwater and not surface water. What should TIFA as an independent entity do other than stay on top of what is going on. How do those population projections factor into the district's decision making. Those numbers exceed the consumptive use permit for TIFA Area 4 wellfield. With the consumptive use permit expiring in 23 it may not be too early to start to talk about the process. I know that will be the city's application to St. Johns to amend if necessary.

Mr. Cook: Any amendments will be done by the city.

Member Lee: We can get Jim's input too.

Ms. Hutchens: Is that something the city will be able to share with us for our consideration for TIFA?

Mr. Cook: It is not material the city put together, it is the water management district. The population number is generated by the water management district not by the city. We can share that draft spreadsheet.

Ms. Hutchens: I will talk to Jim Boyd.

Member Ball: TIFA has a small budget for legal fees and in the past there has been discussion between the city attorney and Glenn Storch, maybe we should give a couple names to TIFA to reach out to.

Ms. Hutchens: Historically, as a partner we have elected to have the individual members attorney review as needed, but it is probably wise to consider that. I will give Glenn a heads up that we will be reaching out.

I have one item for the managers and GMS. As we move forward in time the process that we have in place for making payments via wire with Northern Trust. Northern Trust has a different option available to us. We would be able to perform those book transfers that is more secure and more efficient. I'm getting information now about getting everyone trained on their system, which is called money movement. Effectively they are an online banking portal and we are using it now inhouse with our company and we have had very good experience with it. We would like to get TIFA set up on that. You will be getting more information from me over time about learning about it so we can get these payments made in a more efficient more secure manner. I will be in touch with GMS to make sure we have all the right people set up.

Public Comment

Next Scheduled Meeting

The next meeting will now be held June 25, 2026.

Open Items

Adjournment

Member Lee moved to adjourn the meeting at 11:19 a.m. Member Ball concurred and the meeting adjourned.